

R.S.Mundle Dharampeth Arts & Commerce College, Nagpur

IQAC Meeting

An IQAC meeting was convened on 24 December 2020 in the IQAC room of the college. Following members were present for the meeting. The Chairperson of IQAC Dr.Tanuja Nafde conducted the proceedings.

IQAC Composition	
Dr.Tanuja Nafde	Chairperson
Dr.Manjushree Sardeshpande	IQAC Coordinator
Mr.Govindraja Bhatta	NAAC Coordinator
Dr.Mohan Nagrale	Member Teacher
Dr.Girish Chandrikapure	Member Teacher
Dr.Vivek Diwan	Member Teacher
Ms.Varsha Jape	Member Teacher
Mr.Ajinkya Deshpande	Member Teacher
Dr.Mithila Wakhare	Member Teacher
Dr.Darshan Labhe	Member Teacher
Ms.Sonali Tambuskar	Member Teacher
Dr.Manju Dubey	Librarian
Shri.Sanjay Hambarde	Registrar
Shri Nazim Sheikh	Office Superintendent
Mr.Abhishek Kanhere	Students Representative
Advocate Ulhas Aurangabadkar	Management Member
Dr.Sanjay Arora	Employer
Mr. Gorakhnath Sunil Shirsikar	Industrialist
Mr.S.V.Tamne	Parent
Dr.Ravindra Haridas	Alumni
Mr. Sandip Diwakar Joshi	Local Society

Minutes of the meeting

The meeting commenced with the confirmation of the minutes of the last meeting.

1. The Principal briefed the members about the pandemic scenario and the effect and state of academic and administrative activities going on in the college.
2. The members discussed about the online teaching-learning process adopted by the staff members.
3. Due to the pandemic, the academic calendar was disturbed and the university examinations were postponed. Hence the new academic session started in the last week of October 2020.
4. The following academic activities were planned during the staff meeting conducted at the beginning of the session in October 2020.
 - i). It was decided to conduct the bridge course for the first semester students in the first week of November 2020.

ii) It was decided to conduct online programmes to mark national and international days and also observe the birth and death anniversaries of great personalities to inculcate values in the students.

iii) It was decided to conduct some collaborative teaching-learning programmes for the students.

iv).Student Induction programme was planned.

v) It was informed by the Principal that the authorities from Bajaj Finserve had approached the college for conducting a certificate course in soft skills for the students.

5. The IQAC coordinator expressed her concern about the unavailability of internships and placements to the students of the college.

i)It was proposed by Dr.Sanjay Arora to look out for well-placed individuals to sponsor academic events.

ii)During the discussion Mr. Shirsikar advocated for arranging internships for students.

iii)Mr.Shirish Tamne parents' representative suggested to start courses in digital marketing and creativity oriented value added courses.

The meeting concluded with the IQAC coordinator Dr.Manjushree Sardeshpande proposing a vote of thanks.

Action Taken

1. Bridge course was conducted in the first week of November 2020.
2. Zoom Platform was purchased and all the college activities were conducted on this platform.
3. The staff members were given their individual G-Suite Ids and teachers started using G-Suite to conduct their online teaching- learning.
4. They recorded their lectures and some of them uploaded the lectures on the YouTube and on the college website. IQAC also created its YouTube channel and all the college programmes were conducted through the IQAC gmail and uploaded on its YouTube channel.
5. A collaborative online teaching-learning programme on B.Com Semester –I Compulsory English was initiated by the college. This programme was conducted from 26 October to 11 November 2020.Students from colleges in and around Nagpur participated in this programme.
6. i)Student induction week was held from November 3 to November 7 2020. The principal addressed the students informed them about the vision and mission of the college. Ajinkya Deshpande the convener of code of conduct committee informed the students regarding their conduct in college premises. All the respective staff members were introduced to the students. The students were informed about the various activities, facilities, programmes conducted by the college wherein they could plan their participation. They were briefed about the add on/ certificate courses available

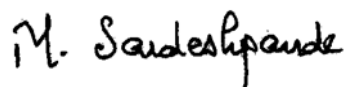
for them. They were also explained the procedure for online examination that will be conducted by the college and the university. The students were informed about the activities of the entrepreneurship development cell.

ii) Orientation sessions were conducted by NSS , NCC, Library Rotaract club, and the Sports department. Competitive Exam guidance preparation session was conducted by the invited speaker Shri. Vilas Gajghate. Music department conducted a musical presentation by the students of the department. This attracts the new comers to learn music learning facilities, courses in the college.

7. In Collaboration with Rajkumar Kewalramani Kanya Mahavidyalaya, Mahila Mahavidyalaya, and Board of Studies in English Online Courses of B.A. Semester –I Compulsory English was conducted from 12 December 2020 to 27 December 2020 and B.A Semester –I English Literature were conducted from 19 December 2020 to 6 January 2021.
8. An MoU with Bajaj Finserv was signed to conduct training programme for the students of the college. Around 53 students enrolled for the course. An introductory webinar related to the course was organised on 22 December 2020.
9. The Department of philosophy organised a webinar on Importance of Philosophy on 27 November 2020 and also a webinar on Relevance of Environmental Ethics was organised on November 28 2020.
10. The college celebrated the Independence day, Founder’s Day, Teacher’s Day, Guru Pornima, Bhagini Nivedita Jayanti, Constitution day, Human Right’s Day.



Principal



IQAC Co-Ordinator

IQAC Meeting

An IQAC meeting was convened in the IQAC room on 9 th June 2021. Following members were present for the meeting. Chairperson of IQAC Dr. Tanuja Nafde conducted the proceedings.

IQAC Composition	
Dr.Tanuja Nafde	Chairperson
Dr.Manjushree Sardeshpande	IQAC Coordinator
Mr.Govindraja Bhatta	NAAC Coordinator
Dr.Mohan Nagrale	Member Teacher
Dr.Girish Chandrikapure	Member Teacher
Dr.Vivek Diwan	Member Teacher
Ms.Varsha Jape	Member Teacher
Mr.Ajinkya Deshpande	Member Teacher
Dr.Mithila Wakhare	Member Teacher
Dr.Darshan Labhe	Member Teacher
Ms.Sonali Tambuskar	Member Teacher
Dr.Manju Dubey	Librarian
Shri.Sanjay Hambarde	Registrar
Shri Nazim Sheikh	Office Superintendent
Mr.Abhishek Kanhere	Students Representative
Advocate Ulhas Aurangabadkar	Management Member
Dr.Sanjay Arora	Employer
Mr. Gorakhnath Sunil Shirsikar	Industrialist
Mr.S.V.Tamne	Parent
Dr.Ravindra Haridas	Alumni
Mr. Sandip Diwakar Joshi	Local Society

Minutes of the Meeting

The meeting commenced with the confirmation of the minutes of the previous meeting held on 24 December 2020.

Staff meetings are regularly conducted on the last day of every month. Every months the IQAC in consultation with the respective departments plans programmes and activities are allotted.

In depth discussions were held on the following issues:-

- 1). IQAC suggested activities for slow learners as well as for above average, bright students.
- 2). Inviting experts for guest lectures on topics related to syllabus.
- 3) Seminars, Workshops were planned
- 4).Important national and international days were planned to be conducted online

- 5). Training programmes and Faculty development programmes were planned for teaching and non-teaching staff.
- 6) Academic Audit, Financial and Administrative Audits were scheduled.
- 7) Parents –Teachers meeting was scheduled.
- 8). Certificate courses were discussed.
- 9) Career Counselling was also suggested
- 10) Covid-19 related survey and counselling was planned.
- 11). General knowledge quiz was a good initiative by the Library and it was decided to continue the activity as best practice.

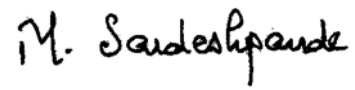
Action Taken Report

1. Certificate Course in Creative writing was conducted for the above average students from 26 December to 10 January 2021.
2. Three guest lectures were conducted by the Marathi Department on 20, 21 & 22 January 2021. One lecture was conducted on 6 February 2021.
3. A Career Counselling programme was organised on 28 February and 1 March 2021. 68 Students participated in the programme.
4. Guest lecture series was conducted by the department of Political Science from 19 May 2021 to 24 May 2021.
5. BBA, BCCA organised a guest lecture on Budget Pe Charcha on 25 February 2021
6. Value added course was conducted by the Political Science Department on Introduction to Political Science from 19 May 2021 to 23 May 2021.
7. A three-day workshop on Knitting - facilitating skill development was conducted by the department of Home-Economics on 8 & 9 February 2021.
8. Physical Education Department organised an International Conference in collaboration with Dr. Ambedkar College, RTM Nagpur University Physical Education Department on 27 March 2021.
9. A national online seminar on New Trends in Translation Studies was organised by the Department of Languages on 26 & 27 April 2021
10. A webinar on “women in Media and its Challenges” was organised on 8 March 2021. Resource person was Ms. Ankita Vishwaroop.
11. A webinar on “Opportunities and Challenges for Women in Politics” was organised on 9 March 2021. The resource person was Ms. Shivani Dani.
12. A webinar on “ A Key to Women’s Health” was organised on 10 March. The resource person was Dr. Ujwala Deshmukh.
13. A webinar on “ Gender Inequality” was organised by the department of Sociology on 12 March 2021. The resource person was Professor . Jyoti Selukar
14. Parents teachers meeting was conducted on 13 March 2021.

15. A three days training programme-“Advanced excel for office use” was organised for the non-teaching staff from 15 to 17April 2021.
16. Dr.Babasaheb Ambedkar Jayanti programme was organised on 22 April 2021
17. National Copyright Day and National Book Day was organised on 23 April 2021.
18. Two Faculty Development programmes were organised for all the teaching staff members- 1.All about Microsoft was organised on 25 May 2021 .2.”All about research publication”was organised on 26 May 2021. The resource person was Professor. Prashant Gupta from IIM Trichy.
19. Academic Audit was conducted on 28 May 2021. Professor Shubhashree Mukherjee was invited for the Audit.Financial and Administrative audits were also conducted.



Principal



IQAC Co-Ordinator