

## **IQAC Meeting**

An IQAC meeting was convened on 16 June 2019 in the IQAC room. Following members of the IQAC were present for the meeting. The Chairperson of IQAC Dr.Rajiv Ashtikar conducted the proceedings.

### **The Composition of the IQAC is as follows:**

<b>Dr.Rajiv Ashtikar</b>	<b>Chairperson, Head of the Institution</b>
Dr. Mohan Nagrale	Vice-Principal, HoD Sociology, NCC Officer
Dr. Vishakha Joshi	NAAC Coordinator, HoD Physical Education
Dr. Manjushree Sardeshpande	IQAC Coordinator, HoD English
Shri. Govind Bhatta (Cri.V)	SQAC Coordinator
Dr. Vivek Diwan (Cri.IV)	Supervisor(Arts), HoD Political Science
Shri. Girish Chandrikapure (Cri.VI)	Examination Incharge (Arts)
Ms. Varsha Jape (Cri.III)	ED Cell , HoD Philosophy
Shri Ajinkya Deshpande (Cri.VII)	BBA/BCCA Coordinator, Exam Incharge (Comm)
Dr. Manju Dubey	Librarian, RUSA, AISHE & MIS Co-ordinator
Shri. Sanjay Hambarde	Registrar
Shri. Nazim Sheikh	Office Superintendent
Ms. Mithila Wakhre (Cri.I)	BBA/BCCA
Dr. Darshan Labhe (Cri II)	BBA/BCCA
Mr. Sandip Diwakar Joshi	Nominee from Local Society – 9823105681
Ms. Nidhi Ingole	Students' Representative – 9518788516
Mr. Deepak Moghe	Alumni ( LIC Development Officer) – 9822204610
Adv. Ulhas Aurangabadkar	Management Member, President DES – 9822225145
Dr. Sanjay Arora	Employer C.E.O. Shells Advertising - 9422114795
Mr. Gorakhnath Sunil Sirsikar	B.E., MBA(FINANCE) (HEC PARIS) - 880669909
Mr. S.V. Tamne	Stakeholder (Parent)

## **Minutes of the meeting convened on 16 June 2019**

The meeting commenced with the confirmation of the minutes of the last meeting.

1. As per the agenda the first topic dealt with was discussing the implementation of the Annual Plan for the session 2019-2020.
2. It was decided to launch monthly E magazine - for ready reference and showcasing the events conducted during that particular month. Record of the programmes, events, achievements of students and teachers would be available online.
3. The IQAC decided to have a separate SQAC for students' so that the quality of the students' activity will also be enhanced.
4. All the IQAC members were asked to collect information regarding their respective criterion. As the AQAR report was to be submitted/uploaded in the month of September.
5. Rain water harvesting project to be undertaken in collaboration with Lion's club.
6. It was decided that the Rotract Club should be installed in the college under the aegis of Rotary Clun of Nagpur North.
7. It was decided to hold staff meetings on every last day of the month.
8. It was planned to have MoUs with some organisations related to finance, retail trade, hospitality and food.
9. A Certificate Course in Journalism and Report Writing would be taken by the Department of English. Value added courses would be taken by the department of Political science and Music. Home-Economics department would be conducting their value added course as every year.
10. The department of Physical Education would be conducting a training program on Taek-won-do.
11. It was decided to hold Fresher's day in the college.
12. Selfie with sapling drive was to be initiated in the month of September.

The meeting concluded with the customary vote of thanks.

*M. Sardeshpande*

IQAC Co-ordinator

Dr. Manjushree Sardeshpande

*Rajiv Ashtikar*

IQAC Chairman

Dr. Rajiv Ashtikar

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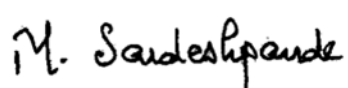
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Mr. S.V. Tamne	Stakeholder (Parent)

## Minutes of the meeting convened on 18 November 2019

The meeting commenced with the confirmation of the minutes of the last meeting.

1. SQAC suggested the students to organise a motivational play.(January)
2. IQAC suggested that Avishkar- an exhibition on environmental models would be organised on the occasion of the Republic day.
3. It was decided to give the management rights of the website of the college to M/S Mastersoft solutions.(February)
4. The IQAC suggested to the departments to conduct National Seminars and conferences.
5. A national seminar or workshop was suggested on IPR to be conducted.
6. IQAC suggested the faculty members to prepare videos of their lectures which would solve the problem of the absent students and those who are working.
7. It was suggested by the IQAC that competitions should be organised by the music and sports department.

The meeting concluded with the customary vote of thanks.



IQAC Co-Ordinator

Dr,Manjushree Sardeshpande



IQAC Chairman

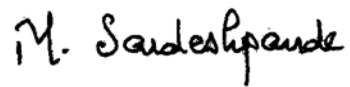
Dr.Rajiv Ashtikar

## **Action Taken Report on the meeting convened on 16 June 2019**

### **Academic Curricular and Co-curricular activities were conducted as per the Annual Plan**

1. e magazine was launched in the month July.
2. SQAC committee was formed and Mr. Govindraja Bhatta was made the SQAC coordinator of the SQAC team which comprised of three members- Mrs. Varsha Jape, Ajinkya Deshpande and Dr.Satish Chaple
3. The AQAR of 2018-2019 was uploaded in the month of September by the IQAC coordinator Dr.Manju Dubey.
4. Rotract Club of Nagpur North was formed in the month of August. Kalyani Gadre was nominated as the president of the club and their activities like seedball making, nirmalaya collection etc were conducted with the help of the students of the college.
5. Freshers' Day was conducted in the college. Induction week was also carried out.
6. Selfie with sapling drive was implemented successfully.
7. Staff meeting was conducted on the last day of every month . Happy hundred was initiated by the Principal. Every staff member was asked to contribute at least Rupees Hundred if there was any happy news or happy event in the life of the staff member in that particular month.
8. Seven MoUs were signed with different organisations. Bank of Maharashtra, Poorti Super Bazaar, Diwadkar's Ajit Bakery, Nagpur Nagrik Sahakari Bank Ltd, Punit Super Bazaar, Sangam Tours and Travels, TAAL Resorts Pvt Ltd.

9. The department of Political Science, Home-Economics and Music conducted their value added course. The department of Physical education conducted their training in taek-won-do. English department had started their certificate course on 1 November 2019.



IQAC CO-Ordinator

Dr. Manjushree Sardeshpande



IQAC Chairman

Dr. Rajiv Ashtikar

## **IQAC Meeting**

An IQAC meeting was convened on 12 March 2020 in the IQAC room. Following members of the IQAC were present for the meeting. The Chairperson of IQAC Dr.Rajiv Ashtikar conducted the proceedings.

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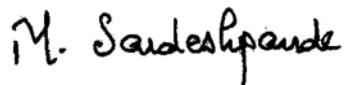
## **Minutes of the meeting convened on 12 March 2020**

The meeting commenced with the confirmation of the minutes of the last meeting.

A review of the activities and programmes conducted in the college was done.

1. Academic Audit was planned in the month of April. Administrative Audit was also planned to be conducted.
2. Annual plan for the next year, college committees were decided.
3. All the departments were suggested collaborative programmes Seminars and conferences.
4. All the faculty members were asked to prepare proposals for projects and seek funding from different Government and Non-government organisations.

The meeting concluded with the customary vote of thanks.



IQAC Coordinator

Dr. Manjushree Sardeshpande



IQAC Chairman

Dr. Rajiv Ashtikar

## **Action Taken Report of the meeting conducted on 18 November 2019**

1. Motivational Play - Hope was presented by the students of the college in the month of January.
2. Aavishkar- is an annual exhibition showcasing the projects made by the students. This year's theme was Environment conservation and protection.
3. Management of website was given to Mastersoft Solutions Pvt Ltd in the month of February.
4. A National Seminar was organised by the Philosophy Department on 8 February 2020.
5. A national seminar on IPR was planned in the month of 20 March 2020.
6. Intercollegiate Taek-Won-do competitions in association with Department of Physical education R.T.M. Nagpur University were conducted on 31 January 2020 and 1 February 2021.

*M. Sardeshpande*

IQAC Co-Ordinator

Dr. Manjushree Sardeshpande

*Rajiv Ashtikar*

IQAC Chairman

Dr. Rajiv Ashtikar

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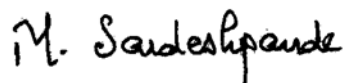
## Minutes of the meeting convened on 16 June 2020

Minutes of the meeting:-

The meeting commenced with the confirmation of the minutes of the last meeting.

1. Online classes were planned
2. It was decided to purchase Zoom Platform for conducting virtual classes.
3. Collaborative activities were suggested for the respective subjects.
4. It was decided to conduct all the academic, curricular and co curricular activities online.
5. It was decided to conduct the In-house examination online
6. It was decided to sign MoUs with organisations with the intention of providing learning and placement opportunities to the students.

The meeting concluded with the customary vote of thanks.



IQAC Co-Ordinator

Dr. Manjushree Sardeshpande

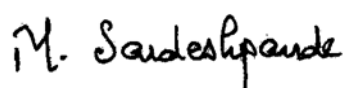


IQAC Chairman

Dr. Rajiv Ashtikar

## **Action Taken Report of the meeting convened on 12 March 2020**

1. Due to the Covid19 crisis and the lockdown from 17 March 2020 all the pre decided activities were postponed indefinitely and rescheduled.
2. College exams and university exams were cancelled.
3. English Department organised a National Webinar in collaboration with Dayanand Arya Kanya Mahavidyalaya on **Teaching -Learning and ICT** on 21 May 2020
4. A One Day National Webinar on IPR was organised on 25 May 2020 on **"Copyright Dilemma in Academics."**
5. An international webinar was organised by the English Department on 27 May 2020 on **Adapting Materials for Virtual Classrooms.**
6. A faculty development programme was conducted on 30 & 31 May 2020 by the IQAC on "e content development."
7. A National Webinar was organised by the Department of Philosophy on 8 & 9 June 2020.
8. An inter-collegiate competition "Prarambh" on Eco-friendly Creative was organised by the students 8 June onwards.
9. A National Webinar was organised by the Library on the topic :**SMART Library Strategies:A Practical Paradigm for Librarians on 27 May 2020**
10. Dr.Manjushree Sardeshpande, Dr. Vivek Diwan, Dr. Mangesh Pathak and Dr.Manju Dubey, Dr.Satish Chaple sent a proposal to ICSSR for their initiative "IMPRESS" for conducting research.



IQAC Co-ordinator

Dr.Manjushree Sardeshpande



IQAC Chairman

Dr.Rajiv Ashtikar