

R. S. Mundle Dharampeth Arts & Commerce College, Nagpur
Academic Calender/Annual Plan
2021-2022
Annual Plan to be followed by all the Departments

Sr. No.	Month	Proposed Activities
1.	June & July 2021	<ol style="list-style-type: none"> 1) Admission process/committee should have a list of students excelling in extra-curricular activities 2) Teaching Plan & Monthly Diary 3) Webinars-IPR, Research Methodology 4) 21-June-International Yoga Day 5) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 6) Planning of Preparation of e-magazine
2.	Aug 2022	<ol style="list-style-type: none"> 1) University Examinations 2) Preparation of modules for online teaching 3) Founders' Day, 4) Vinayakrao Phatak Memorial Blood Donation Day-8 August 5) Independence Day 6) Sanskrit Day 7) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 8) Preparation of e-magazine
3.	Sept 2020	<ol style="list-style-type: none"> 1) Admission & Counseling for Streams and Career 2) Community Development Activity- Dr.Satish Chaple & Dr.G.Wankhede 3) Teacher's Day-5 Sept 4) Uploading of AQAR Report of 2020-2021 5) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 6) Preparation of e-magazine 7) Parents-Teacher Meet 8) NSS Day-24 Sept 9) Dnyaneshwari Pathan
4.	Oct 2020	<ol style="list-style-type: none"> 1) Students' Induction Week & Fresher's Day 2) Regular Online Teaching, Evaluation & Counseling 3) Bridge Course for Semester-I students

		<ol style="list-style-type: none"> 4) Formation of Students' Study Circle 5) Webinars – Orientation Programme for New English Textbook SemIII & IV English Teachers-English Department- Dr.M.Sardeshpande 6) Collaborative Teaching-Learning Programme for B.Com Students-English Department-Dr.M.Sardeshpande 7) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 8) Sadbhavna Day- 31 Oct- Dr.S.Paranjpe (Marathi Department) 9) Alumni Programme(Dr.Vishakha Joshi) 10) Preparation of e-magazine
5.	Novemb er 2020	<ol style="list-style-type: none"> 1) Regular Online Teaching, Evaluation & Counselling 2) Webinar- Gender Sensitization- Vinod Jiwantare, 3) Webinar- Philosophy-Mrs.Varsha Jape 4) Webinar-Commerce- Dr.S.Manekar 5) Certificate Courses 6) Collaborative teaching-Learning programme for BA Supplementary English- Dr.M.Sardeshpande 7) 26 November Constitution Day- Dr.Vivek Diwan 8) Environmental related programme- Mrs. Varsha Jape, 9) Webinar-History –Dr.Satish Chaple 10) Webinar- Sanskrit-Dr. Mangesh Pathak 11) Evaluation 12) Preparation of e-magazine
6.	Dec 2020	<ol style="list-style-type: none"> 1) Symposia/ Workshop/Seminars- Music Department 2) Babaji Deshpande Essay Competition-Dr.Prakash Sahare 3) 6- Mahaparinirvan Din- Dr.Mohan Nagrale 4) 8 December-Geeta Jayanti- Dr.Mangesh Pathak 5) 10-December –Human Rights Day- Dr.Vinod Jiwantare & Dr.Diwan 6) 25 December-Good Governance Day – Dr.Satish Chaple 7) Vedh Intercollegiate Fest & FETE- Dr. Satish Chaple 8) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 9) Preliminary Exam-1 December 10) Preparation of e-magazine
7.	Jan 2021	<ol style="list-style-type: none"> 1) Regular Teaching Evaluation & Counseling 2) Dnyaneshwari Pathan-Marathi Department(Dr.Jivantare & Dr.Paranjpe) 3) Amrut Vyakhyan 4) Savitribai Phule Jayanti-3 January/Gender Empowerment programme-Dr.S.Paranjpe 5) 12-Jan –International Youth Day & Entrepreneurial Development Promotion –Mr. Govind Bhatta 6) Webinar-Commerce

		<ul style="list-style-type: none"> 7) Webinar-Sociology-Dr.Nagrале 8) 25-January-Voters' Day- Dr.Vivek Diwan 9) 26 January-Republic Day 10) Community Development Activity-Dr.S.Chaple & Shri.G.Wankhede 11) Assessment& Evaluation 12) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 13) Preparation of e-magazine –Dr.Manju Dubey
8.	Feb 2021	<ul style="list-style-type: none"> 1) Regular Teaching Evaluation & Counselling 2) First Term Exam 3) Webinar- Dr.Diwan 4) Webinar- Economics 5) Competitive Examination Guidance Classes- Dr.S Chaple & Dr.V.Diwan 6) Industrial Visit-Dr.Manekar & Dr.Sahare 7) Industry –Academia Interface-Shri. Govind Bhatta & Shri Ajinkya Deshpande 8) Career Guidance-Shri.Ajinkya Deshpande 9) Assessment & Evaluation 10) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 11) Preparation of e-magazine-Dr.Manju Dubey
9.	March 2021	<ul style="list-style-type: none"> 1) Regular Teaching Learning & Evaluation 2) Webinar 3) Book Review 4) Release of Prerna Magazine 5) 8 March-International Women's Day- Dr.M.Sardeshpande 6) Assessment & Evaluation 7) Parents –Teachers Meeting 8) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 9) Preparation of e-magazine
10	April 2021	<ul style="list-style-type: none"> 1)Preliminary Exam 2)Viva/Orals/Test Exams/Project Submissions/Practical Exams 3)Workshop -Professional Development 4)14 April-Dr.Ambedkar Jayanti 5)Release of Pradnya Sanket International Journal 6)Submission of Annual Report along with documents and photographs Preliminary Exam

		7)Academic/Administrative Audit, Future Planning Preparation of e-magazine
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Note for all faculty

- 1) Research Paper presentation in Peer Reviewed National / International Journals / Conferences
- 2) Mentoring register – Name, Nature of academic, career related issues/ date
- 3) Details of Ph. D, / M.Phil, MBA etc supervision
- 4) Alumni Register – Name, faculty details, Current occupation, details of further education opting
- 5) Linkages with other local, National, International bodies/MoUs
- 6) Parents-Teacher Meeting Register
- 7) Details of Seminars, Workshops, Conferences Conducted by the Deptt

Result Analysis :

Class	Intake	Avg result (Subject wise)	Distinction (Details)	RTMNU result	Benchmarking (Comparison)	
					Self (Actual with targeted)	With other colleges

Details of the faculty :

Sr. no.	Name of the faculty	Qualification
1		
2		
3		
4		
5		
6		

Following Files should be prepared

- 1) Time table
- 2) Admission Register (As per standard format)
- 3) Alumni register
- 4) Parent teacher meeting details
- 5) Faculty details (Name, Qualifications, full time or contributory etc)
- 6) List of events with documents and photographs
- 7) Details of outstanding achievements made during the year by students
- 8) Details of awards / achievements by the faculty
- 9) Details of Ph. D / M.Phil /MBA supervision : Name of research student, topic details, date of registration etc.
- 10) Details of publications if any
- 11) Details of students securing more than 60% marks,
- 12) Placement Register.
- 13) MoUs