YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   R.S.Mundle Dharampeth Arts & Commerce College, Nagpur

- Name of the Head of the institution   Dr.Tanuja Nafde

- Designation   Officiating Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   07122557612

- Mobile no   9823013755

- Registered e-mail   principalrsmcsn@hotmail.com

- Alternate e-mail   manjusardeshpande@gmail.com

- Address   Near Alankar Theatre North Ambazari Road, Nagpur

- City/Town   Nagpur

- State/UT   Maharashtra

- Pin Code   440010

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status — **UGC 2f and 12(B)**

- Name of the Affiliating University — **Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur**

- Name of the IQAC Coordinator — **Dr.Manjushree Sardeshpande**

- Phone No. — **7755911968**

- Alternate phone No. — **9890276122**

- Mobile — **7755911968**

- IQAC e-mail address — **iqacrsmdacc@gmail.com**

- Alternate Email address — **manjusardeshpande@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) — https://rsmdacc.edu.in/uploaded_files/AQAR_2020-2021.pdf

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://www.rsmdacc.edu.in/uploaded_files/Academic_Calendar_and_Annual_Plan_2021-2022_-_F.doc.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.05**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**B**	**2.49**	**2012**	**15/09/2012**	**14/07/2017**
Cycle 3	**A**	**3.01**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC — **04/02/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC	**Seminar/**	**NAAC**	**September 2021**	**30,000**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `02`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `Yes`

- If yes, mention the amount   `Rs.30,000`

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Conducted Students' Induction Week Conducted Workshop/seminar on IPR Guided all the departments in conducting their respective webinars Recommended Certificate Courses on Information and Technology and Career Guidance and training for Competitive Exam Organised a NAAC sponsored Seminar`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conducting IQAC meetings	A review of the activities and programmes conducted by various departments
Conducting Academic Audit and Administrative Audit	Departmental progress was tracked and suggestions for improvement were given. Future plan of the departments were discussed and reviewed
Guided the faculty members to use ICT tools in teaching , learning and using different	Teachers prepared their subject videos and used various resources from the net
The IQAC suggested the BBA, BCCA department to conduct a certificate course on ICT for students of the college to make them tech savvy The IQAC suggested the BBA, BCCA department to conduct a certificate course on ICT for students of the college to make	The students were able to do basic activities using ICT, like filling their examination forms and appearing for online exams

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management of Dharampeth Education Society	22/04/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	R.S.Mundle Dharampeth Arts & Commerce College, Nagpur
• Name of the Head of the institution	Dr.Tanuja Nafde
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07122557612
• Mobile no	9823013755
• Registered e-mail	principalrsmcsn@hotmail.com
• Alternate e-mail	manjusardeshpande@gmail.com
• Address	Near Alankar Theatre North Ambazari Road, Nagpur
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440010

2.Institutional status

• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur

• Name of the IQAC Coordinator	**Dr.Manjushree Sardeshpande**
• Phone No.	**7755911968**
• Alternate phone No.	**9890276122**
• Mobile	**7755911968**
• IQAC e-mail address	**iqacrsmdacc@gmail.com**
• Alternate Email address	**manjusardeshpande@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rsmdacc.edu.in/uploaded_files/AQAR_2020-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rsmdacc.edu.in/uploaded_files/Academic_Calendar_and_Annual_Plan_2021-2022_-_F.doc.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.05**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**B**	**2.49**	**2012**	**15/09/2012**	**14/07/2017**
Cycle 3	**A**	**3.01**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**04/02/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC	**Seminar/**	**NAAC**	**September 2021**	**30,000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	`02`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`Yes`	
• If yes, mention the amount	`Rs.30,000`	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Conducted Students' Induction Week Conducted Workshop/seminar on IPR Guided all the departments in conducting their respective webinars Recommended Certificate Courses on Information and Technology and Career Guidance and training for Competitive Exam Organised a NAAC sponsored Seminar`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conducting IQAC meetings	A review of the activities and programmes conducted by various departments
Conducting Academic Audit and Administrative Audit	Departmental progress was tracked and suggestions for improvement were given. Future plan of the departments were discussed and reviewed
Guided the faculty members to use ICT tools in teaching , learning and using different	Teachers prepared their subject videos and used various resources from the net
The IQAC suggested the BBA, BCCA department to conduct a certificate course on ICT for students of the college to make them tech savvy The IQAC suggested the BBA, BCCA department to conduct a certificate course on ICT for students of the college to make	The students were able to do basic activities using ICT, like filling their examination forms and appearing for online exams

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Management of Dharampeth Education Society	22/04/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	10/05/2023

15.Multidisciplinary / interdisciplinary

Our college already has two faculties -Arts and Commerce along with an undergraduade courses in Business administration (BBA) and computer Application(BCCA). YCMOU MBA is also run by the

college. We have provisions of a music academy also. Credit based courses have recently been introduced by the RTM Nagpur University and we affiliated colleges have implemented them. At the graduate and post graduate level there are several choices available to students. R.S.Mundle Dharampeth Arts & Commerce College is under the aegis of Dharampeth Education Society (DES). DES has a Science college, a polytechnique college and hence integration of Arts, Commerce, Science,technology and Management is easily possible for converting this into a Higher Education institution with multidiscipline. Add on courses like Certificate Course in training teachers for Children with Learning Disability is a unique course run by our college. Skill based courses like Food Preservation course, Bakery Courses , Courses in Food and Nutrition etc run by the Home Economics department can be developed into major courses. Add on courses like the Certificate Course in English Communication Skills, HRD and Soft skills can be converted into major courses along with Journalism and translation skills and Certificate course in Banking. All these skills can generate employment opportunities. Our other sister concerns can also start similar courses related to science and engineering. There will be credit based choice system and facilities of multiple entry and multiple exit in the first , second and third year. The courses will be certificate courses, diploma and degree courses. With a wide array of courses available there will be scope for interdisciplinary study and research. Our college excels in sports and there will be tremendous scope in the field of sports. The college ensures holistic development of the students providing them with facilities of sports, games, gym for physical development, debates, elocution, discussions, projects, quiz for mental development, cultural programmes , activities which involve cultivating human values for cultural development. The students are involved in social work to inculcate social and emotional development

16.Academic bank of credits (ABC):

The college will register for the academic Bank of Credit to permit its learners to avail the benefit of multiple entries and exit during the chosen programmes. The college will tie up with institutes of national and international repute and the transfer of credits will be facilitated. The faculty members of the college are on the Board of Studies of various universities and autonomous colleges and have designed courses, syllabuses and textbooks for their respective subjects. Their expertise will be used to when the college transforms into a multidisciplinary

higher education institution according to the norms of the NEP 2020.

17.Skill development:

 The college runs some certificate courses like certificate course in HRD and soft skills, Certificate courses in ICT, certificate course in English Communicative skills. All these course are compulsory for the students. Hence when the students graduate they will be well equipped with these skills. The college has designed such a structure that the first year students will have to opt for the course in ICT, second year students will have to opt for communication skills and HRD and soft skills courses and the third year students will have to opt for Guidance for Competitive exam courses. There is certificate course run by the Psychology department on training teachers to Counsel Children with learning disability. DES also has an academy of great repute – Academy of Performing Arts and students can make various career choices in this field. Our college is known for Indian Classical music and students are learning music but many other courses related to music can be started as add on courses. Similarly we have Home Economics department where many courses related to Food and nutrition, baking, food preservation,fashion etc can be conducted to enable students to start their own venture. Management courses, Banking courses can be included as options in the main stream courses. Training Centres for IAS, IELTS, GRE, GMAT and other competitive exams are also thought of. We are already running some of them. Veterans from the industry would be invited to give guidance and conduct the course if possible. The college provides value based education. Constitutional day, human rights day, international women's day, Youth day, Aids awareness day, World handicap day, Dr.Babasaheb Ambedkar etc are observed in the College.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college has both the medium English as well as Marathi and all the subjects are taught in both the mediums. Bilingual method of teaching is used in the English medium so that there is conceptual clarity. The programmes in the college are organised in English ,Hindi and Marathi so that the students get exposure to all the three language. Sanskrit is an optional subject and is available in the college. Programmes by the Sanskrit department like Geeta Pathan and Sanskrit Sambhashan Varg are conducted for the benefit of all the students in the college. Indian culture and traditions are taken care of in the college. We have

programmes like Guru pournima, saraswati pujan, Vivekananda jayanti, shivaji jayanti, in the college. IQAC makes it a point to wish all the teaching, non teaching staff members and students on all the Indian festivals and days of global importance too. Gender sensitization programmes are also organised. Special programmes for women are also organised. National Seminar was organised on Indian Knowledge System. The college has received a research project of Rs 7.5 Lakhs from the AICTE/IKS department on Traditions and Culture of Vidarbha. The college also plans to open a research centre for IKS. A major research project on the Women saints of the Varkari Sect has also been sent for approval to ICSSR.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The programme cum course outcomes B.Com, BCCA, BBA and BA are displayed on website and conveyed to students in the induction week and during teaching-learning in the classroom. Learners are informed about the benefits of each subject and future prospects available. In B.Com learners have a chance of getting knowledge of Accountancy, Economics, Management, Business Law,etc proving useful to get easy access to professional courses An insight into theoretical and practical learning in BCCA into programming languages like C, C++, helpful for further appointments in IT sector and Software designing. In BBA students get an exposure to various streams in Management forming good base for entry to MBA. Arts students learn deeply the beauty of English, Marathi and Sanskrit Literature. In Political Science learners understand systems of power and governance, constitution and law. Sociology focuses on social causes –changes and social reactions; History gives a peep into study of past events whereas Ethics and logic is taught in Philosophy. Practical experience in house management, cooking and child care is given in Home-Economics and Indian classical Music is also a subject to choose as a hobby and career. Psychology enables to know human psyche. These ensure holistic development of students. The basic objective of all teaching learning outcomes is to measure and evaluate the level and degree of understanding among the learners. After the regular teaching and explanation sessions are completed, the faculty members undertake evaluation of knowledge level. They conduct regular unit tests and preliminary tests based on university pattern. Students are assessed and results are communicated to guardians. The underperforming students are provided with extra guidance. Regular quiz, group discussions are organised in classrooms. Students groups are created for programmes like Teacher4today and are made to express the topic they have

studied. Assignments are given for each unit to be submitted before the Viva Voce test. Projects are assigned to the final year students to be presented in the form of dissertation. Regular practical tests are conducted for IT subjects, Tally. In Classical music mock exams are conducted before final university practical. Home Economics students are also instructed to prepare food items, knit woollen, make items of embroidery and present it for practical assessment. Psychology students undertake surveys and conduct study on statistical data collected as a preparatory exercise. Adopting these measures provides a platform for on the spot evaluation of knowledge level

20.Distance education/online education:

Vocational department already runs some vocational courses in the college. We plan to run some courses related to retail management, hospitality, tours and travels etc. Students of the college have done internships in such organisations. All the faculty members are tech savvy and use the ICT for teaching. The college has smart classrooms and projectors are installed in some of the classrooms to facilitate blended teaching and learning. All the departments have been provided with desktops with cameras and microphones. During the pandemic students were taught online. Hence we have the system in place to conduct online classes. Zoom platform and G-suite have been purchased to facilitate online teaching. Whatsapp groups of students of all the respective classes have been formed. Communication and facilitation of notes, study material is done through whatsApp and emails. Google forms have been used to conduct class exams and unit tests. Educational videos have been uploaded on the college websites for the absent and working students. Faculty members are attending orientation and refresher courses through the online and distance mode

Extended Profile

1.Programme

1.1   **111**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]()

2.Student

2.1   **1869**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **570**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3   **637**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **19**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **23**

Number of sanctioned posts during the year

Extended Profile

1.Programme

| 1.1 | **111** |
| Number of courses offered by the institution across all programs during the year | |

File Description	Documents
Data Template	View File

2.Student

| 2.1 | **1869** |
| Number of students during the year | |

File Description	Documents
Institutional Data in Prescribed Format	View File

| 2.2 | **570** |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

File Description	Documents
Data Template	No File Uploaded

| 2.3 | **637** |
| Number of outgoing/ final year students during the year | |

File Description	Documents
Data Template	View File

3.Academic

| 3.1 | **19** |
| Number of full time teachers during the year | |

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	23

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	30
4.2 Total expenditure excluding salary during the year (INR in lakhs)	140.05
4.3 Total number of computers on campus for academic purposes	113

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution delivers its curriculum to fulfil its vision and mission. The institution has a well-planned annual academic calendar to accomplish the intellectual development in the form curricular and co-curricular activities conducted in the college, physical development in the form of various sporting events conducted by the college, yoga guidance and availability of gym in the college. The moral development is ensured through programmes commemorating the national heroes of India, celebrating various national and international days infusing values, liberty, equality and fraternity in the students. As a part of cultural development, the students are encouraged to participate in cultural programmes and competitions. Thus the holistic development of students is made possible with robust support from well qualified and zestful teachers. A sizeable number of teachers are members on the board of studies of various universities too. They have the know-how of syllabus framing and curriculum development. This gives an edge to the

institution in having such experienced faculty members who have the insight to help in achieving the learning outcomes of their respective subjects. Various teaching-learning methods are used to ensure concept clarity. The students are assessed by several methods. Experientiallearning is provided through various activities, projects and trainings.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The annual academic calendar is prepared keeping ample scope for the conduct of the continuous internal evaluation of the students. There is formative and summative assessment of the students. Unit tests are conducted on small units. Multiple Choice Questions are asked on every lesson. Teacher for Today-Peer teaching is conducted with enthusiasm. Students take up any unit and explain it to their peers in the class. Group Discussions are conducted by the respective subject teachers on topics from the syllabus and relevant current issues. Open book exam is also conducted. Peer assessment is also done. Surveys and projects are conducted for experiential learning. Quiz competitions on syllabus related topics. Debates, elocutions and essay writing competitions are also conducted. Extra Coaching is given to slow learners and remedial coaching is conducted for the failures. Special guidance is given to the above average and extraordinary students. University examination papers are solved for practice. Power point presentations are done by the students. Information from the net is collected as a part of academic activity.All these activities are conducted according to the academic calendar.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution	A. All of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1869

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The mission and vision of the institution focuses on the holistic development of the students including moral development. Inculcating moral values in the students groom them into responsible human beings. The institution caters to all the sections of the society, where majority students belong to the underprivileged sections of the society. Admissions and recruitments are done very transparently. All the important national and international days are celebrated to sensitize the students to the human values and emulate the great deeds done by the national and international heroes. The institution celebrates Gurupoornima, teachers' day, swami Vivekananda day, Dr. Babsaheb Ambedkar Mahaparinirvan Din, Bhagini Nivedita birth anniversary, Savitribai Phule birth anniversary, Constitution day, Human Rights Day, Aids Awareness day, Handicap day etc. We also conduct gender sensitization programme by organising programmes on International Women's day and inviting women from different walks of life to speak on issues of gender inequality etc. Special programmes related to women's health are also organised. Professions are invited and expert talks are delivered to make the students aware of the professional ethics. The institution has a "Srushti Nature Club'' and Environment

committee which conducts projects related to the environment.
Tree plantation and preservation programmes are regularly held

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

793

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://rsmdacc.edu.in/uploaded_files/Feedback_2021-2022.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://rsmdacc.edu.in/uploaded_files/Feedback_2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

716

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

523

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students in the beginning of the session and conducts Bridge Courses in all the subjects to close the gap of knowledge or introduce the new subject. Different teaching methods are followed by the teachers to cater to the mixed ability students in the class. The teacher use bilingual method of teaching, use audio -visual aids, provide notes to the students to facilitate learning of the advanced and slow learners. Extra coaching is given to the slow learners and remedial classes are conducted for the weak students. Practice questions are prepared on google forms and students can solve the questions umpteen times as the responses are not restricted. Peer tutoring, teacher for today, open book exams, projects are conducted for conceptual clarity. A certificate course in creative writing was conducted especially for the advance learners. The advanced learners are encouraged to participate in debate competition, quiz competitions, interactive programmes conducted on the topics in the syllabus. Power point presentations are made by the students

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1869	**19**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution ensures student centric methods for conceptual clarity and enhancing learning experiences. Audio-visual aids are used, films are shown, e books are used to facilitate teaching learning. Students are given projects on the topics related to subjects and this hands-on experience is enriching. Pair and group learning, Group discussions, debates encourage participative learning and exchange of views and thoughts. The teachers teach a topic and then the students are given have to explain the same topics to their peers. Learning from their peers have always been motivating and problem solving. In the language subjects, e-books are of great use, moreover the prescribed plays and stories can be shown online. Surveys are conducted in Political science and Psychology to get a better understanding of the subject. A tour or exhibition facilitates closer understanding to History. A visit to factories and industrial houses, banks, retail showrooms and malls help in conceptual clarity of many subjects in Commerce. Fete is organised in the college where students put up stalls of eateries and games which helps in learning the techniques of business in a short scenario. Music, Home-Economics departments conduct practical demonstrations for learning the subject

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers are techno savvy and use ICT enabled tools for effective teaching-learning. They prepare the power point presentation for the lessons they intend to teach. They take help of the resources available on internet. The teachers have prepared their videos and uploaded them on the website and their YouTube channels. This has enabled the students to refer to them

at their own convenience. The institution has purchased Zoom Platform andGoogle Suite. All the college online programmes are conducted on Zoom and all the teachers have the institutional email id and with the facilitation of the Google suite they can make their own classrooms, conduct and record their lectures. The institution has smart classroom and classrooms with LCD projectors. The institution conducts faculty development programme to enhance the ICT skills of teachers. The students also give power point presentations. All the communication especially is done through emails and whatsapp groups created. Teachers use various apps to make their teaching-learning effective

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

267

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Unit tests and preliminary exams are conducted before every semester examination. Internal Assessment of the students is done during conduction of practical exams, viva-voce, projects, and participation in NCC, NSS, Sports and cultural programmes. The students are before-hand informed about the division and allotment of marks. If the internal marks allotted for a subject are 20, then in the syllabus which is displayed on the website of the university clearly indicates of the division. The students themselves know whether they were regular, whether they have submitted their assignments, the quality of their submissions, their answers in the viva-voce and also about their projects. Viva is conducted in the presence of an external teacher. There is a record of the NCC and NSS students, the participation in their activities is compulsory so all the participants receive marks. A record of the students participating in the cultural events is maintained and marks are allotted for their participation. In the same way, the sports department maintains a record of the sportspersons of the college and the participants receive marks. The students are able to see their marks and if there is any discrepancy, it is rectified. The supervisors and the heads of the departments ensure that there is no injustice done to any students. File Description Any additional information Link for additional information Documents

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has an internal examination committee which conducts all the internal examinations and has a systematic, transparent, unbiased, time-bound and efficient mechanism to deal with the internal examinations grievances. Due to pandemic, the examinations were conducted online. The examination committee stores the question papers of the every semester examination. If a student is unable to appear for the examination and provides genuine reason for his absence, he is given another opportunity and his test is conducted. As the papers are ready online, the student is given a gap of two days after he reports of his absence and his online test is conducted. The subject teachers conduct the test for the

absentees. Similarly if there is an issue related to the conduction of practical examination the issue is dealt with in consultation to the specific subject teacher. The student has to report the grievance to the examination committee or to the students' grievance cell and action is taken within a week or according to the urgency of the issue. It is seen that no injustice is done to any student.students find any discrepancy in their marks they inform the respective teacher and action is taken immediately

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme cum course outcomes B.Com, BCCA, BBA and BA are displayed on website and conveyed to students in the induction week and during teaching-learning in the classroom. Learners are informed about the benefits of each subject and future prospects available. In B.Com learners have a chance of getting knowledge of Accountancy, Economics, Management, Business Law,etc proving useful to get easy access to professional courses An insight into theoretical and practical learning in BCCA into programming languages like C, C++, helpful for further appointments in IT sector and Software designing. In BBA students get an exposure to various streams in Management forming good base for entry to MBA. Arts students learn deeply the beauty of English, Marathi and Sanskrit Literature. In Political Science learners understand systems of power and governance, constitution and law. Sociology focuses on social causes-changes and social reactions; History gives a peep into study of past events whereas Ethics and logic is taught in Philosophy. Practical experience in house management, cooking and child care is given in Home-Economics and Indian classical Music is also a subject to choose as a hobby and career. Psychology enables to know human psyche. These ensure holistic development of students

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://rsmdacc.edu.in/UserPanel/DisplayPage.aspx?page=q&ItemID=cc
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The basic objective of all teaching learning outcomes is to measure and evaluate the level and degree of understanding among the learners. After the regular teaching and explanation sessions are completed, the faculty members undertake evaluation of knowledge level. They conduct regular unit tests and preliminary tests based on university pattern. Students are assessed and results are communicated to guardians. The underperforming students are provided with extra guidance. Regular quiz, group discussions are organised in classrooms. Students groups are created for programmes like Teacher4today and are made to express the topic they have studied. Assignments are given for each unit to be submitted before the Viva Voce test. Projects are assigned to the final year students to be presented in the form of dissertation. Regular practical tests are conducted for IT subjects, Tally. In Classical music mock exams are conducted before final university practical. Home Economics students are also instructed to prepare food items, knit woollen, make items of embroidery and present it for practical assessment. Psychology students undertake surveys and conduct study on statistical data collected as a preparatory exercise. Adopting these measures provides a platform for on the spot evaluation of knowledge leve

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://rsmdacc.edu.in/UserPanel/DisplayPage.aspx?page=q&ItemID=cc

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

610

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1iu1zbhj7UwM9PKhKMDXXNjLA zY5h4zYBtnoE4A02Kww/edit#gid=221243467

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.30 {from NAAC]

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File]()

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

06

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Ours is basically an Arts and Commerce College. We have a Place of Higher Learning and Research Centre in Subjects like Commerce and English. For our under--graduation we have subjects like Home Economics where students are taught skill development courses in food and preservation, bakery, cooking, stitching, knitting and embroidery. This creates an ecosystem for innovation in this area. All the guests coming to our college are given gifts prepared by our students. The BCCA students are trained to prepare various applications as a part of their project which creates an ecosystem for innovation. The students of English have their creativity enhanced by getting exposure to

creative writings of great masters. There is a Students' Literary English Association where students get an opportunity to nurture their talent. The creative writings of our students are published in the college magazine 'Prerana' and also in the 'Youth Zone' of The Hitavada English Daily. Whatever they learn in the subject they employ and transfer this knowledge in their literary creations. Some students also are attracted towards play writing, acting etc where this knowledge is again transferred and put to use

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has adopted a slum -kachipura situated at the back of the college. The institution carries out activities like anti-

alcohol drive, voting awareness drive etc with the help of the psychology and political science respectively. The psychology department provides counselling to the people of the Kachipura slums. The students organise a fete in the college and the proceeds are utilized to purchase medicines, spectacles or conducting health-check up for the slum people. Blood check-ups, eye check-ups have beenconducted for the people from these slums. This activity has been receiving a great response since many years. The NSS department distributed masks and counselled the people regarding Covid-19 precautionary measures. The Home-economics department deliver talks to the women about nutrition, health and hygiene. The sports department conducts sports activities for the children of the slum. The NSS and NCC departments along with the Rotract Club carry out various extension activities like visit to the Home for the Aged, tree plantation, Cleanliness drive on the railways station, Aids awareness day, handicap day etc.The NSS has also adopted a village in Manatheshwar and the students have helped the villagers during their camps every year. As a part of the Unnat Bharat Abhiyan, the college has adopted three villages and provide the necessary help. These activities sensitizes the students to social issues and inculcate obligation towards the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	*View File*

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

122

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

76

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

41

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipment etc. We have 17 classrooms, 8 department cum classrooms, 6 ICT enable classrooms, 4 laboratories, 3 projectors (total 12 projectors) 109 computers for educational purpose, 16 computers for office purpose (Total 125 Computers) 4 laptop, 20 printers, 4 photocopy machines, 1 GB/S BSNL lease line , Wi-Fi enabled campus. 10 departments, all administrative wing and library are LAN connected and networked through cloud based software. Moreover, the college has an automated Central Library using Libman Software. The College is updated with E-Resource facility by way of Inflibnet NLISt Database.Also the college is part of

NDLI Club.ABRAR facility is also available for visually challenged students

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural, sports, games (indoor, outdoor) gymnasium, yoga activities. For cultural activities, we have ample space in our courtyard. We have Sant Gadge Baba Hall which has a seating capacity of nearly We have open ground for outdoor games (Kabaadi, Khokho, and Volleyball) and hall for indoor games (Table tennis). The college has one modern well equipped seminar hall Raja Harshavardhan Kaksha for all academic activities. We have a well-equipped auditorium Velankar Sabhagiha for conducting meetings and college programmes. This hall has a capacity of 100 persons. The college has a Yoga Centre for students and both teaching and non-teaching staff. The College has well equipped gymnasium of nearly 100 sqft. as a part of Health Club for mental and physical fitness of the students and staff .Around 100-150 students make use of this gymnasium. We have ample sports equipment, sports gear, kit bags for our sports persons. For sports activities like Cricket and track and field events we have hired playgrounds or conduct activities in collaboration.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.74760

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is partially automated with complete computerization. Library is using LIBMAN proprietary Library software since 2006. LIBMAN is an integrated Library Management Software on the cloud version. The software has all the modules to facilitate different housekeeping operations of the library ranging from acquisition and cataloguing, Circulation, Serial Control, OPAC and M OPAC. Library software LIBMAN also facilitate news clipping service through its mobile app. By installing mobile app of the software users are allowed to check in through QR code reader, Demand or Reserve book facility, NEWS clip service, new arrivals online display and also book issue and dues updates are readily accessible.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sites.google.com/site/rsmelibrary/home

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00 NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

79

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well equipped two computer laboratories along with an English Language Laboratory with almost 100 computers with LAN facility. All the offices, libraries and departments also have computers with LAN facility. The whole campus is wi-fi enabled since 2015. We have been regularly updating the Wi-Fi. Earlier we had a speed of 10MBPS which has now been increased to 100MBPS.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

129

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,41,290

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Library Advisory Committee handleissues relating to the smooth and efficient functioning Duringadmission students are issued library cardsforissuingbooks. Internet facility,photostat, CCTV, e-resources areprovided in the libraryA library budget is granted to all departments every academic session.

A library budget is granted to all departments every academic session.. • The HODs submit the requirements of books . • Issues such as weeding out old titles, schedule of issue/ return of books isresolved by the Library Committee

Main tenance of instruments and equipment issupervised by HODs of the concerned departments

There are four laboratories in the College for Computer, Psychology, Home Economics,, and Language lab.AMCis given to maintain.computers.Class representatives,takeupthe responsibility to keep the classrooms clean.Maintenance and cleaning ofclassrooms and laboratories are done with the efforts of the cleaning staff.

Software and Hardware, College website are periodically reviewed and upgradedthrough AMC.

We havetie-up with the Ambedkar sports Academy for cricket.

Canteen: A student friendly canteen open on all days serving hygenic food is run by the Alumni Association of the college.

Water Cooler:with RO is installed on all the floors of the college forsafe drinking water

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

627

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

627

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

473

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

473

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

197

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

197

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates students' representation and engagement in various administrative, co-curricular and extra-curricular activities. Our institution has a Students' Quality Assurance Cell wherein we have students' representatives in various committees of the college like the Cultural Committee, extra-curricular activities committee, sports committee, Rotaract Club, Students' English Literary Association, Students' Grievance Cell, Sexual Harassment and Anti-Ragging Cell, Admission and Examination Committee, Internal Quality Assurance Cell(IQAC), Canteen Committee etc where there is a representation from B.Com, B.A, BBA & BCCA equally. We have elections for the Students' Council and college representative (CR), Cultural Representative and Sports representative is elected from amongst the students of the college. These names are forwarded for the University representations also.In all the committee meetings the students' representatives areinvited and opinions of the students are also sought. This enables the various committees to understand the problems of implementation of any activity from the students' point of view. The students also understand the logic, vision, system and insights behind the execution of any activity, programme or policy. The students take initiatives in organising the cultural programme curricular and extra-curricular activities and help constructively in planning and implementation. No programme is successful without the active participation from students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association with 139 members. There are elected office bearers who run the association along with the coordinators from the college. The Alumni association runs stationery in the college providing the stationery items on subsidized basis. The Alumni association arranges get-togetherprogrammes for the alumni wherein new members are invited. As soon as the final year students pass out from the college, they are registered as Alumni. There is a registration form put up on the website to facilitate enrolment in the Alumni Association. They also have their WhatsApp group. The college has provided them with an office where they conduct their regular meetings. The Alumni Association conducts programmes like Road Safety Awareness, Tree Plantation drive, Help to the Old and Needy. A trip to the Home for the Aged is a regular

feature.Alumni from various walks of life are invited to deliver Guest Lectures and students are benefitted from their expertise. They also organise trainings and workshops in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) — E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to facilitate the rays of knowledge and value based education to impregnable corners of the region. Our mission is to mould the students as academically polished and holistically developed useful citizens. Ours is not a commercial organisation. We cater to the academic needs of the poorest of the poor without any discrimination of caste, creed, language or sex. The students areadmitted on first come first serve basis. The institution provides financial help in various forms to the needy, specially abled, meritorious students, sportspersons etc. All the students are provided with equal opportunities for their holistic development. All the recruitments are done transparently in just and fair manner without expecting any financial favours. Add on certificate courses at a minimum cost are provided to all the students. All the teachers play a significant role in the smooth governance of the institution. The teachers' representatives play an important role in the College Development Committee, in the IQAC and all the other committees of the institution and hence are involved in the decision making bodies of the institution. They are assigned responsibilities in various committees and ensure the best outcome utilising their potential to the optimum

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution involves participation of all stake holders in all its committees for effective governance. This facilitates active involvement in the form of views and opinions from the parents, students, representative of society, members of the management, teaching and non-teaching staff members. Regular feedback is solicitedand suitable action is taken. Due to sudden break of the pandemic, conduction of online classes was inevitable. The institution purchased zoom platform and Google suite for f the programmes and online classes respectively. Based on the students, parents, and teachers feedback it was brought to the notice of the IQAC that the students found the internet data package insufficient. Some students faced the problem of non-availability of gadgets. The IQAC suggested thatteachers record their lectures makingthem available for the students oncollege website and YouTube channel of their respective subjects. Due to involvement of the management, principal, parents, teachers and the students this problem was successfully resolved. This contributed to effective teaching and learning. The decentralization is visible from the fact that thereare various committees of college comprising of college staff which actively carries out different activities of the college.The students are also a part and parcel of these committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution caters to the needs of underprivileged sections

and students from difficult backgrounds of the society. The students are weak in academics and hence it is difficult for the institution to train or place them in any organisation. So it was planned in the College Development Committee meeting that students should be trained in ICT, Communication skills and competitive examinations preparation through certificate courses designed and conducted by the college.. It was decided that each and every student of the first year under graduation will have to join the certificate course in ICT, the second year students in the certificate course in HRD and Communication skills and the final year students in competitive examination preparation. In this way all the students would be benefitted with the knowledge of ICT, HRD & Communication skills and would be prepared to face any competitive exams. This activity has been successfully implemented and efforts have been made to record and upload these certificate course contents on YouTube for the facilitation of students to refer to them as per their convenience. The management is planning to introduce job oriented diploma and degree courses in the coming years.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is run under the aegis of Dharampeth Education Society which is the Governing body. This body appoints the office bearers of the different institutions under the Education Society who are care-takers of the respective institution. There is a College Development Committee (CDC) which comprises of members from the management, teachers, alumni. There are at least three CDC meetings conducted in a year. All important decisions related to the development of the college are taken and ratified in the CDC. The college is government aided and affiliated to R.T.M.Nagpur University and all the appointment and service rules of the University are applicable. The Principal is the academic and administrative head of the college and plays the role of secretary in the college development committee. The college has a staff council comprising of the

teaching and non-teaching staff members assisting the Principal. There are various committees formed to assist in the smooth functioning of the college. There are students' representatives in all the committees to ensure quality measures. The registrar is the head of the administration wing assisted by the superintendent, clerks and peons. There are support services like the Cooperative society, the NCC, NSS, Library, Physical Education, Alumni etc

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All the students, teaching and non-teaching staff members are covered under the New India Assurance Accident Insurance Scheme in which in case of any casualty the incumbent will receive a financial compensation upto Rs One Lakh. There is a cooperative society-Dharampeth Mahavidyalay Sahakari Pathsanstha which caters to the financial needs of the staff members. There is a group Insurance scheme also for all the staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an annual performance appraisal system for both the teaching and non-teaching staff members. All the teaching staff members have to fill a PBAS form at the end of

the academic session wherein they record their individual and departmental performance for the year. This form is designed by the UGC/University and has a uniform structure with allotment of marks which form the basis of their promotions. Their role in various committees of the college, their memberships and participation in the subject bodies, their projects, their representations in seminars and conferences, publications of research papers, books, articles, PhD supervision, their mentoring, their innovative teaching and learning methodologies and their awards find a significant mention in the forms. The HoDs and IQAC review these forms and give suggestions and advice for their progress. The principal then signs their forms. The appraisal of the non-teaching staff is done by the Registrar. All the non-teaching staff members- clerks, peons and non-teaching staff appointed on adhoc basis, report to the superintendent who monitors their work. He is responsible for their daily work. Internal and external administrative audit is done. All the documents, registers and accounts are checked. Service books are updated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external audits are conducted regularly in the institution. We have a Chartered Account in the management of the institution- Mr. Apte and he conducts the internal audits regularly. The college receives grants from the government; hence there are grant and no grant accounts. Many times the amounts are wrongly deposited in wrong accounts and they are rectified after careful inspection. Budgets are prepared and expenditure is planned accordingly. Amounts are sanctioned for carrying out academic and cultural activities. Provision is made for the aid and scholarship to the sportspersons, handicapped, poor and needy students of the college. Infrastructural development and provision for the annual maintenance of the various facilities is also taken care of. A review of all the activities is done in the financial audit. The report is then

placed in the college development committee meeting and approved. Mastersoft ERP solutions takes care of the administrative records , students' admission and support. This helps in effective e governance and annual fees is paid to them. M/S. P.G.Joshi and Co. is hired to carry out the external audit regularly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College makes full use of both the buildings. In the morning the building is used by senior college and in the afternoon, by the junior college. One floor of the new building is rented to Siddhivinayak Music Academy. The institution receives funds in the form of salary grant, UGC grant and fees for the courses run on no-grant basis. We have a special committee for Purchase, Infrastructure, Maintenance and UGC funds utilization. This committee decides and prepares the Annual Budget and applications for requisition of funds from various departments are invited. The committee then disburses the amount accordingly and also undertakes general infrastructure expenditure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is involved in planning and implementation of the various activities in the college which involve the quality enhancement measures in teaching, learning and assessment. The IQAC suggests infrastructural requirements, research initiatives, funding, training and placement and conduction of administrative, academic and financial audits. The IQAC ensures participation of all the teachers and students reaping their full potential for the benefitof the college. Maintaining the record was one of the difficult tasks and hence the IQAC initiated an e-magazine to keep a monthly record of its activities along with the photographs. It highlights the achievements of the students and teachers. All the departments, after conducting their events communicate the report including the details of the events, number of participants, photographs, recording of the programme and news publication if any. On the recommendation of the IQAC, a virtual platform -ZOOM and Google-suite have been purchased by the college. All the programmes of the college are run on these platforms. The college has an IQAC email and a YouTube channel where all the programmes are broadcasted and recorded. The IQAC assists the departments in preparing the link for the programme and ensure full success in the conduction of the event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC in its meetings decide the teaching learning process, structures and methodologies of operation and learning outcomes, formulates internal and external academic audits. Reviews are conducted in the presence of the management and then in the presence of the invited experts from other colleges. Blended teaching and learning was being carried out by some departments like English regularly but the Pandemic Covid- 19 made it essential for each and every one to get familiar with online teaching. Teachers taught using various internet applications, prepared their videos and uploaded them on their YouTube channel and website of the college. The IQAC conducted training programmes for teachers and reviewed the teaching and learning of the varioussubjects. Teachers gave a presentation and performance appraisal of their activities in the presence of the management. The members of the management suggested improvement measures. IQAC coordinators from other colleges are invited for an academic audit and teaching learning reviews are done. The teachers are expected to show their different ways of teaching. Teacher for today, group discussions, debates, quiz on syllabus related topics are conducted for conceptual clarity. The teachers participate in seminars and conference to enhance their knowledge and deliver the best

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | B. Any 3 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution takes care of gender equity in all the activities of the college. Equal opportunities are given in admissions, curricular, co-curricular activities, training and placement etc. We have an academic calendar and an action plan is chalked right at the beginning of the session. This year we conducted online awareness and inspirational programmes like reading of Inspirational letter from Bhagini Nivedita. On the occasion of International Womens' Day, a gender sensitization week was observed and we had webinars on women issues like Women in Media and its Challenges, The opportunities and challenges for Women in the Political Field, Key to Health and a webinar on Gender Inequality. The college campus is safe for women. There are guards to control the unwanted outside elements. The college professors also have a close monitoring of students along with the discipline committee. There is robust mentor –mentee system which handles all the student related issues by personal counselling. There is a counselling cell too in the college. There is a girls' common room, with sanitary napkin vending machine and an incinerator. There is a day care centre for young children. Inclusion of girls and women in all committees is mandatory in our college.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is an Arts & Commerce college hence there is no question of bio-medical waste management, hazardous chemical and radioactive waste management. The municipal corporation regularly collects garbage from the college. There are dust bins placed in every corridor, in offices and near classrooms and departments. The solid waste is collected and handed over to the municipal corporation collection van. There is a vermi- compost pit in the premises and waste disposal from the canteen and home-economics department are deposited in it. There is an MoU with a Paper Agency managed by Mr. Sanjay Mendhe which collects all the old newspapers and cellulose waste from the college and dispose them in biodegradable way. An e waste corner is available in the college where e waste is deposited and at regular intervals the e-waste is collected by an e waste agency V-Tech System managed by Mr.Vaibhav Vairagade with whom an MoU has been signed. The company ensures that the e-waste is disposed off in an eco-friendly way .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution makes all efforts in providing an inclusive environment. Our college has most students from the socio economic disadvantaged groups. Apart from the government scholarships the institution also provides help to the needy, poor and the disabled etc. a visit to the old for the aged, to the temples, stupasmonasteries is a routine feature when on trips and conducting outdoor activities. Savitribai Phule Jayanti, Dr.Babasaheb Ambedkar Mahaparinirvan Din are celebrated with fervour. We organise programmes in English, Hindi and Marathi and students are given opportunities to speak in all the three languages. We promote creativity in English language through our Students' English Literary Association and we organise Marathi Samvardhan Din for the preservation of the regional language. The college has a custom of greeting each other on Eid, Dassehra, Diwali, Pateti, Christmas, New Year etc. We have Aids awareness programmes, handicap day etc

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution has a code of conduct which is on the website and explained to the student during the students' induction week programme. To make the students aware of the values, rights, duties and responsibilities of citizens we organise programmes on Constitution Day, Human Rights day, Voters Day etc. Rallies are conducted by students to create awareness among citizens regarding their voting rights. The students give a demonstration of using the Electronic Voting Machine to the kachipura slum adopted by our college. NSS and NCC students carry out Swachchhata Abhiyan in the college premises and at public places like the railway station etc. We teach the students their role and obligation towards the society by observing handicap day, international women's day etc. Our institution follows the principles of justice, equality, liberty and fraternity. Our

governance is transparent and inclusive with the participation and just representation of men, women and students. There is a students' grievance redressal system, internal grievance committee to deliver justice to the aggrieved. There are welfare facilities for the staff. The students and the staff have the liberty to express their views and opinions. There is an atmosphere of brotherhood in the institution

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international days with full fervour to inculcate moral values and human spirit. Independence Day and Republic day has flag hoisting along with a motivational speech from the President and Principal of the Institution commemorating the great deed of our freedom fighters. Republic day is also celebrated as Annual Day and the report of activities and achievements of the staff and endowment prizes to the students are the main features. Swachchata Abhiyan is carried out on the occasion of Gandhi Jayanti. Founders' Day is celebrated as samajik Jaaniv Diwas. A fete is organised by the students and the proceeds are usedfor the benefit of the poor. Gurupournima, Teachers' day, Dr.Babasaheb Ambedkar Mahaparinirvan Din, Savitribai Phule Jayanti, Bhagini Nivedita Jayanti, Swami Vivekananda Jayanti are celebrated to make the students aware of the great contribution of these great personalities. International Women's Day, Aids Awareness Day, Handicap Day are celebrated to sensitize the students regarding the weak and socio economic disadvantaged group of people. NSS Day- for the service towards society. Kojagiri , Diwali and Dassera festivals- to bring the people of the institution together. Kusumagraj(Marathi poet) Jayanti - to encourage the preservation of the regional language- Marathi.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Earn and Learn, and Annual Fete

Objective: 'Earn and Learn' and Annual Fete aims to provide practical learning exposure and earning source along sideinstilling entrepreneurial skills among students with an added touch of social help.

Challenges faced:

Technical issues beyond our control andrelated to RTMNU site or server affectedEarn -Learn for some time. Problems like Lack of awareness among students, Inability to communicate with toffice staff regarding documentary proofs also cropped upStudents were reluctant to individually contribute forsetting stalls which also proved an obstacle in Annual fete.

Practice Details:

Earn and Learn scheme is carried on by trained students who help fellowmatesfor filling admiission forms and documents online. This ensures data accuracy. Out of 100 rs per form 80 rs is given to the student. A novel activity to earn and work.

Annual Fete: Students set up stalls of games and eatables. Each group of 5 members contributes 50 rs each and sells the eatables. After deductig initial investment the profits are used for social welfare in Kachchipura slums. This enhances business skill with social touch

Success: Earn learn: earned 64,400 Students.benefitted 04

Fete: Stall 10, Students benefitted 50 Amount earned 2,0000

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe in the motto Tamasoma Jyotirgamaya in letter and spirit and leave no stone unturned in making the students and society march towards enlightenment from darkness. Students when driven towards moral, ethical, cultural values tend to develop a feeling of positivity and inner strength to overcome all the physical and mental hurdles. To inculcate a liking towards this positivity we make them listen to thought provoking, inspiring and motivating ideas from Vedas and other ancient scriptures through classroom discourses and you tube series called CHINTAN delivered by our faculty member Dr. Alka Badge in Marathi. By

making students recite stanzas from Dnyaneshwari we, from our side try to focuses on ethical, cultural, humanistic patriotic and spiritual values which make young minds develop qualities like patriotism, compassion, Wisdom, humane values inspiring them to mould themselves as responsible and noble citizens. Sessions are based on real life experiences like Soul is the mirror of man, eternal happiness etc., Sanskrit and Marathi verses like Ramraksha stotram, the life sketch of Sant Kabir, the incarnation of Bhagwan GANESH, etc. It explains complex realities of life in lucid, simple way and proves to be a handbook for leading a peaceful, noble life

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1] Conducting National Conferences in Sociology after NAAC

2] Conducting More collaborative student oriented programmes.

3] Increasing areas of social welfare activities through NSS , NCC