

Part – A

1. Details of the Institution

1.1 Name of the Institution

R.S Mundle Dharampeth Arts and Commerce
College

1.2 Address Line 1

Near Alankar Talkies, North Ambazari Road,
Dharamneth. Nannur

Address Line 2

440010

City/Town

Nagpur

State

Maharashtra

Pin Code

440010

Institution e-mail address

principalrsmcsn@hotmail.com

Contact Nos.

0712-2557612

Name of the Head of the Institution:

Dr.Sandhya Nair

Tel. No. with STD Code:

0712-2557612

Mobile:

9422804091

Name of the IQAC Co-ordinator:

Dr.Manju Dubey

Mobile:

9960551181

IQAC e-mail address:

principalrsmcsn@hotmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 10883

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.rsmdacc.edu.in

Web-link of the AQAR:

<http://www.google.com/url?q=http%3A%2F%2Frsmdacc.edu.in%2Fdownloads%2Faqar->

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.05	2004	5
2	2 nd Cycle	B	2.49	2012	5
3	3 rd Cycle	A	3.01	Sept-2017	5
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

4 February 2005

2017-18

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR ___ 2013-14 ___ April 2015 (DD/MM/YYYY)
- ii. AQAR ___ 2014-15 ___ **16 April 2016** (DD/MM/YYYY)
- iii. AQAR ___ 2015-16 ___ **11 September 2016** (DD/MM/YYYY)
- iv. AQAR ___ 2016-17 ___ 30 September 2017 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Rashtrasant Tukodoji Maharaj
Nagpur University, Nagpur

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

√

DST-FIST

UGC-Innovative PG programmes

er (Specify)

UGC-COP Programmes

√

2. IQAC Composition and Activities

2.1 No. of Teachers

13+1(Principal)

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and community representatives

02

2.7 No. of Employers/ Industrialists

02

02

2.8 No. of other External Experts

02

2.9 Total No. of members

25

2.10 No. of IQAC meetings held

13

2.11 No. of meetings with various stakeholders:

No.

04

Faculty

17

Non-Teaching Staff Students

05

Alumni

01

Others

03

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

√

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

Nil

International

National

State

Institution Level

02

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC aims to facilitate processes and opportunities for all faculty members, administrative staff and students to enhance performance and develop skills at all levels, thereby making quality assurance an integral part of functioning on campus

The IQAC maintains all reports of activities and proposals submitted to various statutory bodies. It also maintains a record of all departmental activities carried out through the year. Mandatory reports such as the Annual Academic Progress Report, the Annual Report for Affiliated Colleges were submitted to the UGC and the R.T.M Nagpur University respectively. The Annual Quality Assurance Report was submitted to the National Assessment and Accreditation Council (NAAC). The All India Survey on Higher Education - Teachers Information Form for University/ Institutions and Annual Data Capture - Format II was submitted to the Ministry for Human Resources Development (MHRD).

As a quality sustenance strategy, and for the smooth functioning of activities, all departments are a part of the IQAC body represented by faculty members and students' representatives. The aim of this session was to enable the activities of the IQAC to be more participatory in nature and provide the faculty and students with suitable needs. Faculty representatives of departments regularly update the IQAC database documenting all departmental activities. Through its activities, the IQAC hopes to channelize all endeavours and quality measures towards the institution's core mission of service and high quality education.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Facilitation of effective Teacher- student bonding	Mentor- Mentee relationship has been developed in the College. Every teacher is allotted 30 students who monitor the holistic development of their respective mentees. This has helped to create a very healthy camaraderie in the campus
Enhance learning through ICT	Moodle Workshop was organized for all faculty members and students to update with added features of Moodle Language efficiency and soft skill development programme for staff and students Tally training was organised for staff and Commerce faculty, MIS system was made operatable and possibility for online ERP system was considered for implementation from 2018 academic session
To introduce skill-based learning through offering Elective Courses and the introduction of Skilled Based Programmes	Entrepreneurship and self employment programmes for staff and students Language efficiency and soft skill development programme for staff and students Teachers were asked to prepare module for Value added courses in their department and get approval University for certificate Value added courses
To enhance Research Output	Research methodology workshop College publishes International peer review Research journal “ Pradnya Sanket” Annual College magazine for students

Extra Curricular and Co-Curricular activities	<p>7 Ranji Players were from our College in the Winner Vidharbha Team of Ranji Trophy 2017</p> <p>We have achieved the creditable target with gifting the nation with National players in games and Athletics.</p> <p>Our NCC cadets brought glory to our region by winning awards</p> <p>Our Singers have cornered Glory and even performed and even been invited to perform in International Concert</p>
Community Outreach	<p>Blood Donation Camp, Bone density camp and health check up camp and medicine distribution</p> <p>With the money generated from the fete organized by the students, arranged a medical camp for eye checking and providing free spectacle to the needy and the aged from the adopted slum area of Kanchipura</p>
Environmental Concerns	<p>Solar energy set up made functional which had led to efficient use of Renewable energy source in a big way</p> <p>Under our environmental club 'Shrushti' we maintained a College Garden and environment safeguarding ecology</p> <p>We have been certified by Microsoft company as a partner in Green India Institution</p> <p>Our College has a Plastic Recycling Tie-Up</p> <p>Our institution has devised a healthy Waste management system and the waste is channelized through vermin compost process into manure</p> <p>We have equipped our College with Solar Panel for Energy Conservation</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

The report of every criterion of AQAR was presented in front of the Academic Audit Committee having members from academic peers, Management Representatives as well as all the faculty members.
The suggestions were incorporated and the AQAR report revised accordingly.

CRITERION I - CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes. The college has followed academic calendar provided by RTMNU, Nagpur for its curriculum delivery. Accordingly Academic calendar of the college is prepared every year wherein different committees were formed to accomplish the various aspects of curriculum delivery. Regular teaching plan, Time table of each class, use of ICT for teaching, guest lectures, study tour, group discussion, bridge course and refresher courses, examination etc are some of the activities which are planned and executed by each department of the college. Apart from the academic activities students are also encouraged in extracurricular activities such as sports; cultural activities etc. The college organizes inter collegiate sports games and cultural activities. Students are encouraged to participate on college, university, state and national level competitions. The college also publishes student magazine 'Perna' to cultivate the writing skills among students where in students express their thoughts and write poems and stories. Inclusion of value added courses in curriculum is one of the best approaches of the college towards effective curriculum delivery that helps develop soft skills of students and to meet the current employment requirements. The overall development of the students is the ultimate aim of the college which is rigorously done every year.

Documentation is done by maintaining a record of each of the activity undertaken in the college by the respective department. Teaching plan of the teachers, daily diary of teachers, daily and lecture wise attendance of students, attendance of students for other activities, meeting registers, notices etc are the records maintained by the each department. Feedback from students, teachers, alumni, management is taken and suggestions are considered.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
		NIL		

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
	NIL		

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year)					
2016-17					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students		NIL

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Beauty culture and grooming	2016 Jan -17	20
Jewellery Making		20
Fashion designing		20

1.3.2 Field Projects / Internships under taken during the year

NIL

Project/Programme Title	No. of students enrolled for Field Projects / Internships
-	-

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Rationale of Feedback

Feed back is the essential activity as mentioned and undertaken by IQAC for enhancing and upgrading the curriculum imparted methods among the students. For this Pre hand questionnaires are prepared after consulting and unanimously affirmation thereto such activity by IQAC committee in concerned meeting there so.

- Questions based on various aspects of students are framed like: 1. Percentage of students: like teaching methods, conducts classes regularly, attends classes regularly, satisfied with the facilities provided in the college & Canteen facilities provided in the college, satisfied with Library facilities provided in the college, satisfied with Laboratory facilities provided in the college, Participate in co-curricular activities of the college, have part time job, has Hobby and aim of Post-Graduation in life, students Participate in classroom or college level activities/programs, students get coaching for competitive exam in classroom or college, students with suggestions.
- Questions based on various aspects of Parents are framed like: 1. Percentage of Parents with opinion of Very good teaching facilities, Learning facilities and opportunities in college (Library, Language Lab, Computer lab etc .Parents with opinion to response to the skill. Entrepreneurship and COC (Carrier Oriented Course) in college, Parents with opinion to respond general administration of the college, opinion about NCC, NSS, WDC, POPULATION EDUCATION, 'Shruti' of the college, Ward participation in Extra Curricular activities like Inter & Intra cultural Programme & Competition, Parents satisfied with Sport Department of the college, Parents with Very good Infrastructure & related

facilities, Strict Discipline of the college, Parents with suggestion about Social commitment and role of college in National Development.

- Questions based on various aspect of Alumni's are framed like: Percentage of the Alumni remember college days, visited the campus recently, finds Good changes in the instruction, rate the teaching and learning process at the institution, rate the cooperation and support from the administrative staff during the recent visit, rate the cooperation and support from the teachers during the recent visit, rates their experience at academic activities and cultural activities, with suggestions regarding improvements in academic, administrative and infrastructural development of the college.
- Questions based on various aspects of Teachers are framed like: Teachers satisfied with the syllabus prescribed by the affiliated university, Value added programs in college, incorporation of E-learning methods, academic e-bank, methods used by teachers to evaluate students, Mentoring, Moodle cloud site for students, contribution of teacher to IQAC, NAAC, Administration and Academic development process of the college and suggestions of Teachers etc.

After collecting data, tabulating and analyzing it, tables are prepared. Numerical are plotted in Pie diagram and inference drawn from it. After discussion in the IQAC meeting following actions were taken on the feedback given by concerned respondents as mentioned below:

- On line Admissions and Prospectus of the college.
- Consolidated Assignment file.
- More Skill oriented Courses.
- On line Fees Payment facility.
- On line Messaging Facility
- Provident fund deduction of BBA and BCCA teaching staff.
- Letter of Permanency to BBA and BCCA teaching staff.
- Cultural training by Alumni to the students.

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	28	20	07	01	

17

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	08	07	00	01	00	05	00	25	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

We try to expose best to our students and invited highly qualified and well known academicians as visiting lecturer	4	20	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars		1	
Presented papers	1		
Resource Persons		3	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7	Our faculty members have conducted many need based innovative processes in teaching. (PI refers to the Comment). ICT enabled Teaching and Learning Module 'Moodle' was incorporated by all the faculty members to facilitate interactive distance module education. 'Provide free of cost Tutorials and Model Answers to needy and poor students.', 'Industrial Tours' and Environmental study tour etc.
2.8	195 + Need based additional classes (Total about 220)

the Institution (for example: Open Book Examination, Double Valuation, Online Multiple Choice Questions)

Our Examination System focuses on identification and modulated Need-Based Teaching for slow and advanced learners

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	5	20	07
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We take suggestions from Alumni, Faculties, Management and Students for modifying the syllabi and convey it to the university.

2.10 Average percentage of attendance of students	75 %
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2.11 Course / Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Passed in 1 st division	Passed in 2 nd division	Pass in 3 rd division	Total No. of Passed students	Pass Percentage
B. Com. 1 st year	356				120	33.70
B. Com. 2 nd year	246				91	37
B. Com. 3 rd year	173				67	38.72
Title of the Programme	Total no. of students appeared	Passed in 1 st division	Passed in 2 nd division	Pass in 3 rd division	Total No. of Passed students	Pass Percentage
B. A. 1 st year	370				114	30.81
B. A. 2 nd year	103				36	34.95
B. A. 3 rd year	72				27	37.50

Title of the Programme	Total no. of students appeared	Passed in 1 st division	Passed in 2 nd division	Pass in 3 rd division	Total No. of Passed students	Pass Percentage
B. C. C. A. 1 st yr	88				33	37.50
B. C. C. A. 2 nd yr	63				24	38.09
B. C. C. A. 3 rd yr	45				39	86.66

Sr. No.	Title of the Programme	Total no. of students appeared in final year	Passed in 1 st division	Passed in 2 nd division	Pass in 3 rd division	Total No. of Passed students	Pass Percentage
1.	M. Com. - I	125				48	38.40
1.1	M. Com. - II	62				41	66.13
2.	M. A. - I (Marathi)	06				06	100
2.1	M. A. - II (Marathi)	06				03	50
3.	M. A. - I (Political Science)	13				06	46.15
3.1	M. A. - I (Political Science)	06				04	66.67
4.	M. A. - I (Music)	11				02	18.18
4.1	M. A. - II (Music)	03				01	33.33
5.	M. A. - I (Sociology)	10				08	80
5.1	M. A. - II (Sociology)	05				04	80
6.	M. A. - I (English)	11				04	36.36
6.1	M. A. - I (English)	10				09	90

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Annual academic plan is made by IQAC and all the departments and faculty members are insisted to follow plans. Periodic Monitoring, Suggestions and Improvement were done. IQAC conducts presentations sessions before Peer group and management.

IQAC organises periodic meetings with stakeholders and regular meetings with teachers for their suggestions. IQAC also insists evaluation of teachers by the students. IQAC gives suggestions based on the feedback from the students, alumni, parents, LMC and DES administration. As per the feedback dates which are analyzed by respective departments, Mentors are informed and remedial measures are ensured. IQAC also ensures an efficient mentoring system. Under this healthy practice at the time of admission itself 30 students are allotted to each faculty, who are required to keep track of Mentees' progress. The reports by the mentors are monitored by the respective Vice Principals as well as the IQAC. IQAC also keeps record of all the departmental activities. IQAC stressed the need to enhance student centric activities such as group discussions, PPT presentations, essay competitions, and integrating ICT in the teaching learning process. Maintenance of the electronic gadgets and equipments are also monitored by the IQAC. Every year Academic Audit is conducted twice in front of the invited academia as well as the stake holders. At the beginning of the academic year prospective plan of every department is presented and approved. At the end of the academic year a reconnaissance of the yearly academic activities is again taken up.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	03
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university/College	02
Staff training conducted by other institutions	08
Summer / Winter schools, Workshops, etc.	---
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled	Number of positions filled temporarily
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IQAC is a dynamic and vibrant cell of the institution. The college is a Centre for Higher Learning and Research for Commerce, English and Sociology, affiliated to R.T.M.Nagpur University. The Research Committee in place oversees the functioning of the Centre. Along with the Principal and the heads of the Commerce, English and Sociology Departments, the IQAC Coordinator Dr. Manju Dubey and NAAC coordinator Dr. Manjushree Sardeshpande are members of the Research Centre. The research centre has 35 research scholars enrolled-12 in Commerce, 15 in English and 8 in Sociology. PhD vivas and presentations are regularly conducted. Suggestions and Guidance is offered.

The College has a modern well equipped Central Library, Post Graduate Library and respective Departmental Libraries which fulfill the needs of the research scholars. Wi-Fi campus and the facilities in the library can be availed by the scholars as when necessary. The findings of the research, the PhD thesis of the students are kept in the library for reference.

The Post graduate students of the college are encouraged to write research papers and present papers in the conferences and seminars. Students of Psychology, Environmental Science and Women Development Cell also submit projects as a part of their academic assessment.

The faculty members also write research papers in considerable numbers which are published in reputed journals. The faculty members also have written books of their respective subjects. This year books were written by Dr. Nagrale, Dr. Badge, Shri Wankhede, Mrs. Jape, Dr. Diwan and Dr. Chaple.

The college brings out an international journal **Pradnya Sanket**. Most of the faculty members contribute articles and research papers in the journal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others State/College
Peer Reviewed Journals	Shri Sahare(2) Shri.Chandrikap ure(1) Dr.Paranjape-(3) Dr.Badge(3) Dr.M.Sardeshpa nde Dr.S.Chaple(1) Dr.V.Diwan(1) Dr.Manju Dubey(2) Shri.A.Deshpan de(1) Bhatta(1) Jape(1) Unnati (1) Ms. Sonali Tambuskar(1)	Shri.Sahare(4) Dr.Paranjape- (1) Dr.Badge(1) Shri.Chandrika pure	Dr.Nagrare(1) Dr.Sahare(1)
Non-Peer Review Journals			
e-Journals	Dr.Paranjape(1) Dr.A.Badge(2)		Jeevantare(1)
Conference proceedings	Dr.S.Ingle(2) Dr.M.Sardeshpa nde Sahare(1) Wankhede(1)	Dr.S.Ingle(1) Shri.Sahare(5) S.Paranjape(2) Wankhede(1)	Shri Sahare(1) Badge(2) Jape(1)College

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from
 UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					workshops 1 Certificate Course
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

Dr.Chaple
 Dr.S .Paranjape
 Dr.Sardeshpande

3.13 No. of collaborations International National State Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency

From Management of University/College

Total

1.Rs.4000 -Retention fee from research Students.
2.Library bks, equipments, Facilities)-

3.16 No. of

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

 patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
1				1		

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF Project Fellows

And

3.21 No. of students Participated in NSS events: University level

Volunteering for all University Events
100 Students

state level

National level

International level

State level

College Level Camp-180 students participated

College Level Events: 3

3.22 No. of students participated in NCC events:

University level :

State level:

National level

05

International level

Battalion Level 50 + 108(All Cadets Participated)

3.23 No. of Awards won in NSS:

University level State level
 National level International level
 Camp Awards Nil

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The faculty members of the institution conscientiously contributed towards social responsibility through nearly twelve different programmes.

1. LASSY (Laxmi Saraswati Swavalamban Yojana):- It is an 'Earn & Learn Scheme' where students are given opportunity to earn on campus through simple assignments like data-entry, administrative work etc.
2. MSMP ('My Society My People') - On the occasion of the Founders'Day, a cultural fete is organised by the students of the college. This year, in all 15 stalls were put up by the College students. The money generated through it was used for the extension activity of the college. (cardiac and Diabetes Health check-up) was done for the needy of Kachchipura locality)
3. 'Each One Help One': - Study material is exchanged from senior students to junior students.
4. Different Community Developmental activities at adjoining Kachchipura locality : Under this we have adopted part of Kachhipura in collaboration with NMC.
 - a) Sports Summer Camp was conducted by Shri.Goverdhan Wankhede for students of Kachipura locality .
5. Blood Donation, Haemoglobin test, HIV testing & Blood Group check up : Every year Blood Donation camp is organised on 8th August in the memory of Late Resp. Shri Vinayakrao Phatak (Birth anniversary). This Camp was organised by NSS. 39 students & 3 faculty member donated blood on 8th August 2017.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5329.07 SqM	Store Room(3000sqft) ATM centre	DES	
Class rooms	25	--	UGC + Institutional Componen	25

Laboratories	06	--	UGC + Institutional Component	06
Seminar Halls	03	--	UGC + Institutional Component	03
No. of important equipment purchased (\geq 1-0 lakh) during the current year.		3	UGC + Institutional Component	
Value of the equipment purchased during the year (Rs. in Lakhs)		01	UGC + Institutional Component	
Others				

Library has LIBMAN software and database of all the library collection is prepared. All books are bar-coded to facilitate book circulation and stock verification process. Library is equipped with OPAC, M-OPAC, NLIST facilities. We have a internet zone in the Central library with 3 dedicated systems for that purpose. Access to the online resources is provided in the library website which is being developed independently. URL for Library portal is:

<http://sites.google.com/site/rsmelibrary>

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	41330	2989552	277	47726	41607	3037278
Reference Books	931	143000	40	16653	971	159653
e-Books	97000 plus(NLIST)	5000	NLIST renewal	5000	97000	5000
Journals	12	39560	12	Renewal		39560
e-Journals	6000 plus	5000	NLIST	5000	6000+	5000
Digital Database	N-LIST		-			
CD & Video	103	29418	-	-	-	29418
Others (specify)	Question Bank					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	109	50	109	50	03	10	44	03
Added	12(08+04)	--	12	50	--	03	04	02
Total	121	50	121	50	03	13	48	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The Institution has Wi-Fi facility. The administration and library has LAN network facility. Online process is followed for Enrollment form, University Examination Form, Scholarship Application Forms etc. AISHE (All India Survey of Higher Education, MIS ,DHE Pune & Sewarh(Maharashtra State Higher Education)

4.6 Amount spent on maintenance in lakhs:

i) ICT	287000
ii) Campus Infrastructure and facilities	99693
iii) Equipment	184738
iv) Others	179336
Total	750767

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Students Welfare Scheme	B.Com -12	Rs12,000\-
		B.Com(Com.App) 19	Rs1,04,500\-
		B.B.A- 24	Rs1,44,000\-
		Total	Rs2,60,500\-
Financial support from other sources			
a) National			
b) International			

Facilitating educational loans and government facilities is being done. Welfare and Incentive systems in form of waiving off of fees and part paying of fees is done by the Principal's authority.

Sr.No	Bill Number	Bill Date	Account Head	Scheme	Caste	Academic Year	Student Count	Student maintenance Account	Amount Paid By student	College Amount	Total	
68	BLL0029161700000111	23-04-2017	2225-0495	Scholarship	SC	2016	304	794720	99574	354160	1248454	
69	BLL0029161700000119	29-04-2017	2225-2596	Scholarship	SBC	2016	37	38490	12314	48125	98929	
70	BLL0029161700000153	08-12-2017	2225-3574	Scholarship	OBC	2016	255	271650	271650	93750	637050	
71	BLL0029161700000167	10-12-2017	2225-0806	Freeship	VJNT	2016	4	0	0	1082	2880	
72	BLL0029161700000168	10-12-2017	2225-0771	Scholarship	VJNT	2016	53	53400	53400	16058	66315	
73	BLL0029161700000180	13-12-2017	2225-3233	Freeship	OBC	2016	9	0	0	3146	17955	
74	BLL0029171800000042	26-04-2018	2225-2596	Scholarship	SBC	2017	10	10410	10410	2598	18350	
75	BLL0029171800000049	27-04-2018	2225-0771	Scholarship	VJNT	2017	15	15720	15720	4342	23125	
76	BLL0029171800000058	28-05-2018	2225-0388	Freeship	SC	2017	3	0	0	904	4255	
77	BLL0029171800000064	29-05-2018	2225-0352	Scholarship	SC	2017	75	185460	185460	22066	112575	
78	BLL0029171800000116	29-06-2018	2225-3233	Freeship	OBC	2017	1	0	0	242	1985	
79	BLL0029171800000121	30-06-2018	2225-3574	Scholarship	OBC	2017	101	107640		28536	162435	
80	BLL0329121300000021	03-01-2014	2225-3814	RSMS	SC	2012	1	3000	0	0	3000	
81	BLL0329141500000016	27-03-2015	2225-3814	RSMS	SC	2014	1	3000	0	0	3000	
82	BLL0329161700000034	21-03-2018	2225-3814	RSMS	SC	2016	1	3000	0	0	3000	
							Total	870	1486490	648528	575009	2403308

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1.Rabindranath Tagore Language Laboratory	1-07-2017 to 1-03-2018	HRD-360 Comm.Skills -360 Advanced Comm-2	

2.Mentoring-All teachers are allotted 30 students individually. .Student Mentoring and Support

Every faculty member is a mentor for 30 mentees. All rules of conduct, important form filling ,I-Card distribution is done and query solving is done .
 *Counseling Services-Proactive interaction and student -friendly atmosphere is nurtured enabling positive outlook, personalized mentoring is done.
 Sensitivity towards issues of social justice , including gender, class and caste are done with broadening of the students outlook.
 Anti-ragging, prevention of sexual harassment
 Career guidance and placement services are taken up on one-to-one basis.
 .
 Students representation on decision making bodies
 Gender sensitizing and woman development programs are held.
 monitoring drop outs and ensure accountability for 75% attendance
 Training centre for competitive exams/IT literacy
 Iwe have a centre for higher education in India in India /Abroad
 Vocational Guidance and summer placement
 Leadership development Programs
 Effective Grievances redressal even if a stray case of indiscipline is noted.
 Remedial programs are provided for those at risk of failure.

3.Student Participation and activities

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the Scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-2018	GRE and TOEFL	2	2	2	2

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal

There were no cases reported for redressal. Programs were conducted for awareness and cyber security awareness.

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participate	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

	d				
ICICI ACADEMY	30	4			

Sr No.	Name of Candidates	Stream	Year	Batch No	Timings		Address	Course Opted
1	Alisha Raut	BA	IIInd yr	Mor	7:30 am to 12:45 pm	9075861725	Shahu layout, Dattawadi, Amravati rd. Nagpur-440023	Office Administration
2	Mrudula Naraje	BCCA	Ist yr	Afternoon	1:00 pm to 6:15 pm	8380997737	MIG 12/1, Housing board colony, Trimurti Nagar. Nagpur-440022	Selling Skill
3	Shubhangini Mishra	BCom	Ist yr	Afternoon	1:00 pm to 6:15 pm	7218134145	Plot No.42, Snehnagar, Koradi naka. Nagpur-440023	Office Administration
4	Madhuri Trivedi	BA	IIIrd yr	Afternoon	1:00 pm to 6:15 pm	8871516096	C3, Shrikrushna Apt, Kothi rd, Mahal. Nagpur-440032	Office Administration

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOEFL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE	01	01
TOEFL	01	01
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year

Cultural Committee Report-R.S MundleDharampeth Arts And Commerce College organizes "VEDH" an intercollegiate Cultural Fest every year. VEDH- 2018 was organized on 30-31 Jan 2018. Around 250 students from 33 colleges affiliated to RTMNU participated in the different competitions.

NCC Report 2017-18

- 25 NCC cadets were attended TSC camp at Arvind Adventurer Academy, Saoner ,Dist.Nagpur. In this camp NCC Cadets Of our college actively participated in training Cadet AkshayDhongde,Succesfully attended IGC at Amravati.
- Near about 70 NCC Cadets were present in second International Yoga Day Held AtYashvant Stadium, Nagpur. Their Participation and discipline was appreciated.
- NCC Unit of our college organized clean India Mission Week on 2nd October 2017 to 9th October 2017.
- 5 NCC SD Cadets and 5 JSW NCC Cadets were attend RD Camp on month of October.
- 5 SD were selected for the camp of all india trekking camp in Andhra Pradesh.
- 4 NCC Cadets were received Chief Minister Scholarship of the NCC.
- On the occasion of NCC day NCC unit of our college organized blood donation camp successfully and Professionally. Group Commander S.V Rana was grace the occasion commanding officer Ravi khasavnis was also present on occasion.
- Cadet Akshay Dhongade awarded Best Cadet In group level a Gold Medal

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

Sr. no	Activity	Level	Participants
1	Sports journalists association of Nagpur	University	Teams of R.S.MundleDharampeth college
2	Color holders	Inter University	11 Female 2 Male
3	Represented RTMNU	National	13
4	All India Inter University Athletics Championship	Inter University	SayaliWaghmare (Gold Medal in 800 Meters running)
5	All India Inter University shooting Championship RTMNU	Inter University	KalyaniKadbe
6	RTMNU	Inter University	SakshiShende
7	Maharashtra RTMNU	Inter University	Simranchoudhari Vaibhavijabalpure DikshaDevadkar

8	RTMNU	University	SakshiRagatsinge
9	All India inter University Cricket Chapionship RTMNU	Inter University	SwapnilBhisikar
10	RTMNU	Inter University	ShubamGharde (Power Lifting)

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council members are elected from class representatives, Ms Nidhi Ingole from B.Com is elected as Incharge of Student Council. A group of students are given responsibilities to handle 'Prerana' Annual College Magazine and there is active students participation in all the activities of the college.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give det.

ails (maximum 500 words): - An extremely talented Alumni actively conducts various activities. For strengthening Alumni -students Interface, Alumni contribute as resource persons and under take many activities in the teaching process. We have a very vibrant, spirited Alumni Association that is instrumental in opening a cooperative stationary store to help students procure notebooks and other items of the stationary in economically feasible rates. Shri, Shyam Shirke is the president and Dr. Ravindra Haridas is the secretary.

5.3.2 No. of ~~registered~~ enrolled Alumni:

5.3.3 Alumni contribution during the year (in Rupees) :

5.3.4 Meetings/activities organized by Alumni Association :

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT 6.1

Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Going by the principles of Democracy and participative work culture our Institution strictly believes in work division and active participation of all stakeholders in Management of the Institute. The Principal also ensures that the powers are decentralized for the smooth and hassle free working of the Institute. All the College activities are subject to wise inclusion of staff members' best suited for the particular type of activity. This is ensured through formation of various committees specially created for the particular task. The committee includes staff members from teaching as well as non-teaching. It is a clear blend of senior and junior members thus ensuring the combination of expertise and new ideas along with hands on learning experience. Committees for admission, Academic and non-academic activities, cultural and socio-economic activities are formed at the end of every academic session to be implemented from the succeeding session. This has gone a long way in decentralizing the powers of the Principal as well as the management and has also instilled a confidence amongst the staff members regarding their intellectual and problem solving aptitudes. Committees include Admission Committee, Examination committee, College magazine, Time Table committee Student mentoring committee, placement

committee, Library committee, Community extension Infrastructure and maintenance, University assessment marks committee etc. The detailed list of Committees for the session 2017-18 is herewith enclosed.

The Institute has a democratically elected and duly constituted College Development committee with adequate representation from members of Management, Teaching and non-teaching staff, Industry, Alumni, respectable members from social strata and students. All the stake holders being represented here have a good scope of airing their views and providing timely suggestions for the overall development and betterment of the Institution. The CDC meets twice a year or as need arises to sort out the matters affecting the Institution. The meeting discusses at length the issues and unanimous resolutions are passed in the best interest of the Institution in general and its students and stake holders in particular.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **Yes**

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Curriculum Development

The Institute follows the updated Syllabus prescribed by the RTM Nagpur University. However following the principles of contribution the college staff also participates in the Curriculam designing and syllabus formation for the University. Our faculty members Dr.Ashtikar, Dr Ingle, Dr.M.V. Sardeshpande, Mrs. Varsha Jape Dr. Manekar are elected as Members of Board of Studies at RTM Nagpur University and Gondwana University. They all have contributed in the syllabus updating.

Teaching and Learning

Teaching plans are prepared for annual and semester patterns. They are verified and confirmed at different stages in accordance with syllabus and scheme of examination given by University of Nagpur / UGC. The teaching – learning process is facilitated through qualified, trained and experienced faculty. Apart from class-room teaching, students are encouraged to use library and internet facilities and self-study. The teaching staff maintains a diary and records daily instruction and details of lectures delivered, practical's conducted and other such activities performed. The teaching plan is drawn up is strictly monitored evaluated, reviewed by the Heads of Department. on regular basis and the feedback is communicated. Each teacher who is a mentor for 30 students, analyses the problem areas of the allotted students through mentor- mentee feedback. Results of college exams and tests, submissions of Home assignments and projects and the Success of students in University Exam is also discussed and analysed during college meets at regular intervals. The concerned faculty then plans for improvements which are monitored on a regular basis for their effective implementation.

□ **Examination and Evaluation** With a view to introduce and implement some qualitative measures in the Examination and evaluation procedure the institution has brought into practice a method in which the teachers teaching a particular subject to a particular class are asked to conduct exams and viva voce for another class not taught by them from the same stream. This has helped in assessing the students knowledge from a different angle and it has provided a chance to the teachers to improve their relations with the students .

□ **Research and Development**
Research has been considered as an important and integral part of the academic environment in our College. We provide a conducive atmosphere for Research and Development activities in our Institution. It is a matter of pride that we are a recognized Centre for Research & Development in English, Commerce, & Sociology. Seminars and workshops are organized by the College to provide expert information on Research methodology. The College promotes faculty participation in research by granting them leave for research, helping them in participation of faculty improvement programmes and providing them books and other materials required by them. The Management and Principal of the institution felicitate the faculty members on Republic Day every year for acquiring Ph.D.

1. Research articles have been published by Faculty the International Research Journal Pradnya Sanket Instituted by our college. This year the Theme of research articles in Pradnya Sanket was Nationalism wherein faculty members contributed their research articles.

2. College also encourages and insists upon members to submit research papers in Conferences and seminars at regional, State, National and International levels .

□ **Library, ICT and Physical Infrastructure / Instrumentation**

□ **Human Resource Management**

The College has a mandatory Self-Appraisal Method to evaluate the performance of the faculty in all areas like teaching, research and extension programmes. At the end of the academic year every teacher has to submit an Academic Performance Indicator (API) form on the lines of the UGC regulations. In the form the teacher presents his/her self-evaluation of the academic, co-curricular and extra-curricular work done during that year. It also requires the teacher to mention details about the papers presented by them at conferences, seminars, refresher courses and orientation programmes attended. The report to be filled in by each teacher is also evaluated by team IQAC and it analyses whether the duties performed by the teacher with respect to completion of lectures allotted as per the teacher's planned lecture schedules, Guest lectures taken and teachers participation in their personal development etc. The Principal takes cognizance of noteworthy performance of all faculty members and motivates them to carry on all round efforts. Principal also persuades them to follow best practices in the best interest of the College and also for their self-development. The evaluation of teaching faculty by the students and the Academic Peers has been adopted in our college which helps in self-evaluation and development.

The IQAC gives necessary inputs and instructions directed towards all round development of each faculty member. The college also conducts a very healthy academic activity of Book Review by each member for creating awareness and gathers valuable knowledge hitherto unknown from various areas of study. The Management and Principal consider each member of the college as permanent asset for the entire Institution and are ever eager to facilitate and initiate any fruitful activity inclined towards Human Resource Development. 'Earn and Learn scheme' (LASSY) has been implemented in our College long back to empower the students & encourage them not to discontinue their education but simultaneously study with their job and employment. Many of our alumni members have been absorbed by Institution as faculty members and also office and administration staff.

□ **Industry Interaction / Collaboration**

- 1) Experts are invited from various fields to deliver guest lectures and Key note address in Seminars and as resource persons in Workshops.
- 2) Environment tours and visits are organized each year for students to make them more sensitive and concerned about environment concepts and problems
- 3) Our Institution has collaboration with ICCS for studying, culture and related aspects and organising conferences and workshops for highlighting and safeguarding cultural heritage.
- 4) Our vibrant Sports Department has collaborations with numerous sports academies and institutions

□ **Admission of Students**

We have always followed a very simple and transparent admission procedure wherein the eligible students are admitted to the courses. The applying students have to follow the procedure and submit their applications within the due time frame. The Admission committee asks the students to follow a screening procedure wherein the students also get counseling and guidance. The eligible students are admitted on merit basis and other legal criterions. All sections of social strata are given judicious allocations in all the courses. Students from marginalised sections, specially abled students, wards of ex-servicemen, and sports quota are admitted with due concessions and facilities. Thus the student strength every year attains its sanctioned level in a hassle free manner. From the next academic session we are planning to introduce a fool proof online admission system for our college to increase the level of transparency and accountability

6.2.2 : **Implementation of e-governance in areas of operations:**

- Planning and Development
- Administration :- **Use of computers and other equipments**
- Finance and Accounts :- **Tally and Payroll Software**
- Student Admission and Support :- **Online admission, online fee payment, student notifications through sms and emails**
- Examination

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	Nil	nil	Nil	Nil

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017-2018	Moodle Training by Dr. Rekha Sharma		12-13 April 2017	50	
2017-2018	PPT Presentation by Mr. Prashant Joshi		16-18 August 2017	40	

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Two days training prog on Patents Trademarks	Eight 09	Dec. 8 & 9,2017

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
NIL	NIL	NIL	NIL

6.3.5 Welfare schemes for

Teaching	Kalyan Mandal
Non teaching	Kalyan Mandal
Students	Fees waiver for poor & needy students along with subsidized counter for distribution of college uniform

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) **Yes – External P.G. Joshi & Co.**

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
NIL	NIL	NIL

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	Principal
Administrative	Yes		Yes	Principal

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

-

1)				
6.5.3 Development programmes for support staff (at least three) -				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-- ----)	Number of participants

CRITERION VII - INSTITUTIONAL VALUES AND BEST

PRACTICES 7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Programme under Women Development Cell			

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

Solar panels are installed, generating nearly ----- units. Total units -----, saved units -----

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	yes	
Provision for lift	no	

Ramp/ Rails	yes
Braille Software/facilities	yes
Rest Rooms	yes
Scribes for examination	yes
Special skill development for differently abled students	yes (Learning disability course by Psychology dept)
Any other similar facility	ABRAR for visually impaired students

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the Initiative	Name of the initiative	Issues Addressed	Number of participating students and staff

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
1) Prospectus: for students : Every year Every year prospectus is issued for the information of students , containing information regarding courses available, fees structure, general rules of the college, scholarship information etc		
2) Prerna: for students and stakeholders Annual magazine containing information regarding departmental reports, students articles, poems etc.		
3) Pradnyasanket: for research scholars. Annual National Research Journal issued on different topics.		

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to)	Number of participants
1) Blood Donation		
2) Fete:		
3) Survey by Home economics		

4)

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1) Nature club SRISHTI
- 2) Vermicompost
- 3) Solar Panels
- 4) Environment Audit
- 5) Tree Planatation

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

1) **Earn and Learn Scheme:** This scheme facilitates opportunity of earning while learning. The main objective of the scheme is to develop a student as a multifaceted personality with academic excellence. Students are given opportunity to earn in campus through simple assignments like data-entry, administrative work etc.

2) **My Society My People (MSMP) (Fete)** : Every year our institution organizes a “Cultural Fete” (on the occasion of Founders’ Day) in which students of the senior and junior college put up various stalls, and the money generated from this activity is used for the Health check-up and Medicine distribution to the needy people of kachchipura locality.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

8. Future Plans of action for next academic year (500 words)

College has gone for NAAC accreditation third cycle and got A grade this time. Few of the suggestions and recommendations made in the NAAC peer team report will be taken seriously specially introduction of value added courses in the college in the form of skill based certificate courses.

Also other suggestions will be implemented in the college as future plan for next academic year

R. S. Mundle Dharampeth Arts & Commerce College, Nagpur
Academic Calender/Annual Plan
2017-2018

Sr. No.	Month	Proposed Activities
1.	June & July 2017	1) Admission process/committee should have a list of students excelling in extra-curricular activities 2) Teaching Plan & Monthly Diary 3) Regular Teaching, Evaluation & Counseling 4) Formation of Students Association/Peer team members/ expert committee 5) Bridge Course 6) PPT Presentation /paper presentation/any other student activity 7) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 8) 21-June-International Yoga Day 9) World population Day-July 10)Guru Purnima-July
2.	Aug 2017	1) Regular Teaching & Evaluation & Counseling 2) Group Discussion 3) Guest lecture 4) Certificate Course 5) Unit Test I ,report analysis and remedial/student mentoring 6) PPT Presentation/students activities 7) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 8) Founders' Day, FETE 9) Vinayakrao Phatak Memorial Blood Donation Day-8 August 10)Independence Day 11) Sanskrit Day 12)Dr.Ranganathan Day Celebration-9 August
3.	Sept 2017	1) Regular Teaching Evaluation Counseling 2) Inter Deptt Activity 3) Community Development activity 4) Career Guidance/Need based 5) Guest lecture 6) Environmental projects should be implemented in the college. Details should be furnished. 7) National linkage with Local, National and International bodies 8) PPT Presentation / any other student centric activity 9) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 10) Teacher's Day-5 Sept 11) Campus Cleanliness Campaign-17 Sept 12)NSS-24 Sept 13)Dnyaneshwari Pathan
4.	Oct 2017	1) Regular Teaching Evaluation & Counseling 2) Parents - Teacher Meeting 3) Remedial course 4) Half Yearly Review Presentation(Review Committee, Peer team/ Expert Committee- Subject experts) 5) Midterm Exam/Test Exam, Feedback, analysis 6) Last working day of month-Departmental Review (Meeting with Principal & IQAC) 7) Sadbhavna Day- 31 Oct 8) Vachan Prerna Diwas (Dr.A.P.J Abdul Kalam Birthday celebration as Maharashtra Reading Day)- 15 October
	November 2017	1) Viva/Orals/Test Exams/Project Submissions/practical Exams 2) Book Review 3) 26 November Constitution Day
5.	Dec 2017	1) Symposia/ Workshop/Seminars) 2) Unit test -II 3) Educational visits & Environmental Visit 4) Last working day of month-Departmental Review (Meeting with Principal & IQAC)