

**Admissions Process 2022-23 for**

**U.G. First Year B.Com(English & Marathi medium), B.B.A., B.C.C.A. & B.A.(Marathi & English medium)**

Steps	Details of formality	Duration
<b>Step-1</b>	Registration in RTM Nagpur University on: <a href="https://rtmnuoa.digitaluniversity.ac/">https://rtmnuoa.digitaluniversity.ac/</a> & payment of registration fees in online mode ₹20/-	08/06/2022 to 27/06/2022
<b>Step-2</b>	Registration/Application form in RSMDACC on: <a href="https://enrollonline.co.in/registration/apply/RSM">https://enrollonline.co.in/registration/apply/RSM</a>	08/06/2022 to 03/07/2022
<b>Step-3</b>	<b>Submission of Hard copy of Registration form of RTM Nagpur University and college Application form:</b> Immediately after Online Registration at RTMNU & College submit following documents: - 1. A printout of RTMNU Registration form & college Registration/Application Form & one Passport Size photo 2. A photocopy of 10 <sup>th</sup> std Mark sheet 3. A photocopy of 12 <sup>th</sup> std Mark sheet.	08/06/2022 to 03/07/2022
<b>Step-4</b>	<b>Display of Merit list and Waiting List</b>	06/07/2022
<b>Step-5</b>	<b>Finalisation of Admissions from Merits List:</b> ➤ <b>Submission of following Documents</b> 1) 12 <sup>th</sup> std Mark sheet in Original and its 12 photocopies. 2) 12 <sup>th</sup> std TC/Leaving Certificate in original + its 12 Photocopies. 3) A Photocopy of Aadhar card. 4) A photocopy of 10 <sup>th</sup> std mark sheet 5) A Photocopy of Caste certificate, Non- Creamy Layer Certificate and validity certificate, if required. 6) Migration Certificate & Eligibility certificate (only for students passing 12 <sup>th</sup> std from other than Maharashtra Board) ➤ <b>Payment of Fees:</b> Offline & Online payment both facilities are available	07/07/2022 to 11/07/2022
<b>Step-6</b>	<b>Finalisation of Admissions from Waiting list:</b> <b>Same Process &amp; documentation as step 5</b>	13/07/2022 to 15/07/2022
<b>Step-7</b>	<b>Spot Admissions only if seats remain vacant</b>	Till last date prescribed by RTMNU

Students are instructed to keep the soft copies of 12<sup>th</sup> Std Original Leaving Certificate & original Marksheet with themselves for future requirements.

**Note:**

- 1) The admission will be confirmed only after submission of required original documents to the admission committee and payment of fees at fees counter.
- 2) After confirmation of admission, the first-year students are instructed to submit online RTM Nagpur University Examination form separately and pay the university Examination fees directly to RTMNU as per university instructions in online mode. (The details of online RTMNU Examination form filling process and examination fees payment will be provided by RTMNU at the time of filling this form)
- 3) If students from merits list do not come for admission and submit all the above original document and pay required fees, their claim for the seat is automatically cancelled and other students from waiting list or spot admission will be done
- 4) The spot admissions will began after 16/07/22 only against vacant seats, these students will also have to do registration with RTMNU and submit all documents as mentioned above & pay the required fee
- 5) Admission timing- 10.30 am to 3pm (UG College Teaching time - 7.30 am onwards)