

**Steps of Admission for UG Non-Professional Courses (B.Com and BA)
First Semester for the session 2019-20**

Step I	Filling in Online Admission form on rsmdacc.edu.in
Step II	Submission of Hardcopy of Online Admission form to Admission Committee- till 22/06/19 along with photocopies of Mark list and Leaving Certificates of 12 th Std.
Step III	<p>Submission of Mark List and Leaving Certificate of 12th std in original: along with photocopies of 10th std Mark list and Aadhar card and Caste Certificate for category students. (Submission of original documents of students whose name is in Merit List should be done between 28/06/19 to 03/07/19. And for students in Waiting list the submission of original documents between 04/07/19 to 06/07/19).</p> <p>Note: The if students from Merit list do not submit the original document and pay the required fees within the above time duration, their claim for admission will be automatically cancelled and other students on merit basis will be admitted.</p> <p>Also, if the students from Waiting List do not submit the original documents and pay the required fees within the above time duration, their claim for admission will be automatically cancelled and other students on merit basis will be admitted.</p> <p>Spot admission (only on merit basis) will be considered only after finalization of admissions from Merit List and Waiting List. If seats do not remain vacant the spot admission will not be considered.</p>
Step IV	Payment of required fees: fees should be paid immediately after submission of 12 th std Mark list and Leaving Certificate in original and other required documents within above time period.

Note:

- 1) *Admissions will be done strictly as per RTM Nagpur University guidelines.*
- 2) *Admission will be confirmed only after submission of Hardcopy of Online Admission form with required Original documents and payment of fees within above mentioned dates.*

RTM Nagpur University Guidelines for 2019-20 Admissions of UG Non Professional courses:

Submission of Application form	Till 22/06/2019
Display of Merit List and Waiting List	On 28/06/19 after 2 pm
Finalization of admission from Merit List	From 28/06/19 to 03/07/19
Finalization of admission from Waiting List	From 04/07/19 to 06/07/19
Spot Admission and counseling (If necessary)	From 08/07/19 till last date of admission.